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2/22/83

SAN FRANCISCO ART COMMISSION GALLERY BOARD

M I N U T E S

22 February 1983

DOCUMENTS DEPT.

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The regular meeting of the San Francisco Art Commission Gallery Board (SFACGB) was held on Tuesday, 22 February, 1983 in the Gallery, 165 Grove Street.

ROLL CALL

BOARD PRESENT

BOARD ABSENT

Michael Bell
Margy Boyd
Judith Dunham
Sue Foley
Wanda Hansen
Toby Klayman
Modesto Lanzone
Phil Linhares
Michael Phleger
Rene Yanez

Helene Fried
Flo Wong

There being a quorum, the Board proceeded to its formal business.

REPORTS AND
ORDERS

Reports were made and thoroughly discussed, and recommendations were made that the following orders be adopted by the Art Commission.

ORDERED: Approval/Exhibition Responsibility/Shared by full Board

Presentation by: Michael Bell

CONSENSUS: unanimous

ORDERED: Approval/Opening Exhibition Date/June 21, 1983/Providing renovation is completed

Presentation by: Michael Bell

CONSENSUS: unanimous

ORDERED: Approval/Geographical Program Limits/In general, emphasis will be Bay Area

Presentation by: Michael Bell

CONSENSUS: unanimous

DISCUSSION:

The following subjects were discussed and administrative actions suggested (where appropriate):

Subjects

Points of Discourse/Recommended Actions

1) By-Laws

In progress - as presented in 2.15.83
By-Law Draft

DISCUSSION: (cont'd)

<u>Subject</u>	<u>Points of Discourse/Recommended Actions</u>
2) Statement of Purpose	Reading of item #7, Curatorial/Planning Committee (C/PC) Minutes, 2.16.83. Invitation to Board members to add to 'list' of purposes described in C/PC minutes
3) Exhibitions Schedule	Advantages of 'open slots' Importance of selecting alternates
4) Exhibition Sales	Art takes precedence; 'salability' not an issue for consideration The legislative mechanism which will permit gallery sales is being handled by the City Attorney's Office
5) Slide Retention Policy	Slides will be returned to the artist until an effective and properly managed system to care for slides can be developed
6) Renovation	Renovation progress will be detailed in in a staff report to be issued 2.28.83 Phil Linhares to Chair Facility Committee which will oversee Gallery renovation Michael Phleger appointed to Facility Committee
7) Gallery Ambience	Importance of a comfortable setting Concern for a 'too chic' look
8) Opening Exhibition	As a theme show As an invitational or juried exhibition As 'idea-based' As an exhibition which would have a 'tangible effect on the community' As an expression of regionalism/vs. 'playing up the city' too much Memo submitted by Michael Phleger Each member of the C/PC to bring three (3) exhibition ideas to next C/PC meeting. Participation of all Board members is encouraged.



DISCUSSION: (cont'd)

<u>Subject</u>	<u>Points of Discourse/Recommended Actions</u>
9) Exhibitions Audience	Exhibitions should 'serve own needs' as well as a traditionally tough and conservative City Hall audience
10) Revenue Generation	Through sale of artist-donated prints Through a 'good will' support party (à la 80 Langton) Through an art auction Ethics of revenues raised through artist donation (solicited donations)
11) Technical Services	Use Gallery-generated revenues to start an Exhibitions Loan program and/or a Rauschenberg-type fund
12) Membership (as revenue)	Preference for non-voting 'Friends Of' type membership Staff to investigate other organization's membership structures Staff to investigate Pro Arts membership mailing fee

MEETINGS SCHEDULED:

BOARD MEETING: Tuesday, March 22, 1983 at 5:00pm in the Gallery, 165 Grove

CURATORIAL AND PLANNING COMMITTEE MEETING: Tuesday, March 1, 1983 at 5:00pm in the Gallery

BY-LAWS COMMITTEE MEETING: Tuesday, March 1, 1983 at 3:00pm in the Gallery

ADJOURNMENT: There being no further business, Board Chair, Margy Boyd adjourned the meeting at 7:00pm.

Respectfully submitted,

L.A. Freeman
Visual Arts Programs Coordinator



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ARTS COMMISSION GALLERY ADVISORY BOARD

M I N U T E S

31 May 1983

A meeting of the Gallery Advisory Board was held on Tuesday 31 May 1983 at 5:00pm in the Gallery, 155 Grove Street San Francisco. The meeting was called to order by Advisory Board Chair, Margy Boyd at 5:20pm.

DISCUSSION: The following subjects were discussed and actions suggested where appropriate.

Subject:

Points of Discussion

Director's Report Request for Thursday night artist review session sign-ups.

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Request for mailing lists

Announcement of interviews for assistant position

Need for volunteers to help with prep for opening.

Announcement of S.F. Foundation evaluation report

Group insurance plan underway for volunteers and Board members

HOW SHALL WE TRAVEL IN THE FUTURE?. Poster design by Sharon Goldman; Flo Wong will see if United Airlines can underwrite cost.

Reception scheduled for June 28, 5:30 - 9:00pm

Use of search lights - M. Phleger will investigate

Beth Coffelt to do California Living article on Slant Step

Work on exhibition will be supplemented by wall text written by the curators

2nd Exhibition Helene Fried & Judith Dunham will curate

Exhibition will focus on 'expanding medium (performance, architecture, & site-specific works)



31 May 1983
Board Minutes cont'd

Subject:

Points of Discussion

- OPEN STUDIO M. Phleger expressed a concern regarding the 'quality of approval' for Open Studio and the Art Commission's pending approval of the contractual adjustments which were requested by the Phelgers
- 80 Langton's URBAN SITE: ART IN THE CITY.. . Proposal to use Gallery outdoor annex (165 Grove) for installation. August 16 - September 30, 1983. H. Fried & J. Dunham will be in touch with Langton staff by coming Wednesday to inform of their decision.
- New Exhibition Proposals M. Bell proposes an exhibition of 100 visionary artists
- Discussion of Public Sculpture exhibition possibly for April 19 - June 9, 1984.
- Prospectus P. Linhares stressed the need NOT to use amateur designers and to get 'saddled with a particular look'.
- Discussed the need to be flexible and encourage the use of various designers
- Membership Use of a mailing list-type membership Pro Arts model; after three months of free gallery mailings an invitation to become a member for a \$5 annual fee could be sent out.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 7:30pm.

Respectfully submitted,



L.A. Freeman, Director
Arts Commission Gallery



9/15/83

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ARTS COMMISSION GALLERY ADVISORY BOARD

M I N U T E S

A meeting of the Gallery Advisory Board was held on Tuesday 23 August 1983 at 5:30pm in the gallery, 155 Grove Street, San Francisco. The meeting was called to order by Advisory Board Chair, Margy Boyd at 5:40pm.

ROLL CALL

Board Members Present:

Michael Bell
Flo Wong
Margy Boyd
Phil Linhares
Judith Dunham
Modesto Lanzone
Wanda Hansen
Michael Phleger
Helene Fried

Board Members Absent

Suzanne Foley
Rene Yanez
Toby Klayman

DOCUMENTS DEPT.

NOV 2 1983

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DISCUSSION: The following subjects were discussed and actions suggested where appropriate:

SUBJECT:

POINTS OF DISCUSSION

Minutes of last meeting

Approved, as mailed

Resignation of Suzanne Foley

Accepted, with regrets

Consolidated Fundraising

Plan not set in motion yet, all funding requests to pass through the A/C Director for the present. Gallery will be sending out requests for support to individuals.
F. Wong requested information relating to A/C flow patterns (attached)

At this point in time

H. Fried & J. Dunham expressed thank you to Rene Yanez for his assistance with installation of exhibition and also for artist recommendations.

Thursday evening with the artists was not well attended, but enjoyable. A press release has been mailed regarding the September 15 evening.

Gallery P.R.

Anticipation of articles by Suzaan Boettger & Alice Thiebaud.

Thursday evening gatherings

Again, expressed interest in getting these evenings off the ground. Suggested inviting corporate representatives.



SUBJECT

POINTS OF DISCUSSION

OPEN STUDIO

M. Phleger reported a response of over 100 artists; this figure is higher than last year's, however, there will be a reduced number of studio locations. Personal visits were made to 60 of the studios. Board members who submitted artist's names were thanked.

The juried portion of the exhibition, selected by Henry Hopkins and Cathy Curtis is small and will represent only 8 artists. Each artist will display between 3 & 5 works.

The Wall Catalogue, which will compose the other half of the exhibition will be made up of 2'x4' panels put together by the artists and portraying, graphically, the individual studio presentations.

Open Studio weekends will be held October 22-23 & 29-30. The gallery will be open both weekends.

A map and guide to the studios is currently under production.

Board member Nominations

F. Wong, Chair of the Nominating Committee reviewed, for the benefit of the Board, membership potential of the Board and requested a clarification from the City Attorney as to the inclusion of Ex-Officios as voting members.

Jerry Davis, currently development director for AAM, was submitted by Suzanne Foley as a potential Board member.

Consideration of Board candidates should include review of gallery needs, especially in view of the over-balance of program-oriented representatives. It was noted that perhaps artists and business community nominations be given priority.

Gallery supplies (needed)

Plexi glass
projector screen
additional lighting (top priority)

Public Art Exhibition

W. Hansen & M. Lanzone proposed offering support to presentation of Milwaukee-based exhibition, organized by J. Norland. The exhibition contains approximately 45 works, primarily photographic blowups. The exhibition would be available January or February of 1984. A symposium is also being planned. Cost of the exhibition is estimated at \$10,000.

There being no further business, the meeting was adjourned at 7:00pm.

Respectfully submitted,

Lyn Freeman

L.A. Freeman





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Dianne Feinstein
MAYOR

Claire N. Isaacs
DIRECTOR

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MAR 27 1984

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Commissioners

3/12/84

MAR 21 1984

Roselyne C. Swig
President

SAN FRANCISCO ARTS COMMISSION GALLERY ADVISORY BOARD

Dmitri Vedensky, Jr.
Vice President

Vernon Alley
Timothy Duncan
Fredrick Goerner
Jo Hanson
Robert LaRocca
Jacqueline Nemerovski
William Paterson
Piero Patri
Peter Rodriguez
Ray Taliaferro

MINUTES

A meeting of the Gallery Advisory Board was held on Tuesday 7 February, 1984 at 5pm, at the Gallery. The meeting was called to order at 5:15pm by Margy Boyd, Chairperson.

MEMBERS PRESENT

Ex Officio Members:

MARGY BOYD, JUDITH DUNHAM, HELENE FRIED, WANDA HANSEN, TOBY KLAYMAN, MODESTO LANZONE, PHIL LINHARES, MICHAEL PHLEGER, FLO WONG, RENE YANEZ, DAVID IRELAND, MARTHA CAMPBELL, ANNE WALKER, TOM FRALEY, JOHN MCCARRON.

Presidents of the
Fine Arts Museums
Library Commission
Planning Commission
Recreation and Park
Commission

NO MEMBERS ABSENT

Art Commissioner Dmitri Vedensky was greeted and introduced to the Board.

Margy opened the meeting with a discussion of details in planning the opening reception for CONTROVERSIAL PUBLIC ART. Board members have agreed to assist Margy in arranging extra volunteers, music, and personal notes to guests. Modesto agreed to donate 15 cases of wine for the reception.

As a member of the Friends of the Arts Advisory Board, Margy reported that as our fiscal agent, FRIENDS will be taking 10% of all money which goes through their account. Helene Fried introduced the motion that the percentage be reduced to 7% generally and 3% on all monies not raised by the FRIENDS. In addition, the handling fee should be waived on all monies raised for CONTROVERSIAL PUBLIC ART. Flo Wong second the motion, with a vote of unanimous support. Margy will present this resolution to the FRIENDS at their next Board meeting.

Director McCarron gave information on the upcoming lecture and symposium series, which was organized with the financial support of Embarcadero Center Inc. and Agnes Bourne of SECA. Upcoming preparation and organizational plans for the exhibit were discussed

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SAN FRANCISCO ARTS COMMISSION GALLERY ADVISORY BOARD

MINUTES FROM THE MEETING OF FEBRUARY 7, 1984.

PAGE 2

with McCarron seeking bodies to help with the installation. Board members Linhares and Yanez offered their assistance.

Judith Dunham then gave a report on the activities of the Curatorial Committee at their recent meeting of February 2, 1984.

- 1) CONTEMPORARY EXHIBITIONS have decided to seek another location for presenting OPEN STUDIO in 1984, instead of presenting it at the Arts Commission Gallery.
- 2) Experimental Theatre by Women's group MOTION have decided to take the offer of the Magic Theatre to present "Singing My Mother to Sleep", instead of the Gallery.
- 3) Outline of proposed show of Public Art Maquettes by Arts Commission Visual Arts Coordinator Jill Manton. Organizational details need to be worked out before dates can be confirmed.
- 4) Presentation of SF/SF an exhibit of approximately 35 San Francisco artists on the theme of Science Fiction. Guest curated by Paul Hasegawa-Overacker, Robert Atkins and Jo Babcock, will travel to Clocktower in New York City. Unanimous approval for exhibition in June, 1984.

Flo Wong then gave a report on the activities of the Finance and Development committee:

- 1) An initial meeting with Tom Rohner, Manager of Public Relations Department, California State Automobile Association, for possible interest and support for the Civic Center Neighborhood Photo Show, to be curated by Rene Yanez. Mr. Rohner could not promise financial support, but positive response to our program and offers of in kind donations are a distinct possibility. He will help us develop further contacts within AAA.
- 2) Flo then questioned Commissioner Vedensky on lack of funding for Gallery personnel, and acknowledged the need for lobbying the Gallery budget with the Board of Supervisors. McCarron will find out the correct procedure so Board members can write letters in support of the Gallery.
- 3) Flo announced an emergency Finance and Development committee meeting at Cafe Roma on February 15, 8am, to discuss fundraising plans.

There being no further business, the meeting was adjourned at 7pm.



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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

13 March 1984

SAN FRANCISCO ARTS COMMISSION GALLERY
ADVISORY BOARD

M I N U T E S

A meeting of the Gallery Advisory Board was held on Tuesday 13 March, 1984, at the Gallery. The meeting was called to order at 4:45PM by Margy Boyd, Chairperson.

Members Present

Margy Boyd
Judith Dunham
Helene Fried
Wanda Hansen
Toby Klayman
Modesto Lanzone
Phil Linhares
Michael Phleger
Flo Wong
Anne Walker
Tom Fraley
John McCarron

Members Absent

Rene Yanez
David Ireland
Martha Campbell

DOCUMENTS DEPT.

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REMARKS FROM THE CHAIR

Chairperson Boyd opened the meeting with a note of thanks to all Board members and Gallery staff for their efforts on behalf of the "Controversial Public Art" exhibit, and Modesto Lanzone's birthday fundraiser held on 11 March, 1984.

Further remarks included information on a day long retreat at the Green Gulch Zen Center in Marin for the Advisory Board, with the purpose of strengthening the Board's objectives concerning Gallery programming and policy. The idea was approved, with the provision that a facilitator be provided to organize the event.

Chairperson Boyd then introduced Mary Killian, Executive Director of Friends of the Arts, who gave a report on fundraising efforts by the Consolidated Effort as follows:



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM

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Friends of the Arts is currently approaching major corporations, with a commitment given to Roselyne Swig on behalf of Chevron for \$50,000. \$25,000 is designated for the Cultural Centers, and \$25,000 for general programming. Those monies designated for general programs will come before the Allocations Committee for dispersal. Ms. Killian also recorded financial commitments from other corporations as follows:

\$1,000 from Safeway
\$5,000 from Korett
\$1,000 from Barney Osher, representing Butterfield Foundation

Ms. Killian also gave a brief discription of the Allocations Committee's function, that being the consideration of budget needs within the various Arts Commission agencies, setting priorities and allocating monies accordingly. Current priorities are the San Francisco Arts Festival, the Arts Commission Gallery, and the Cultural Centers.

Ms. Killian reported on several fundraising events that have been pledged to the Arts Commission:

A breakfast at Tiffany's
A Valentino Fashion show at I Magnin
An opening party for two new resturaunts under Le Central management

Ms. Killian closed her remarks with an appeal to the Board to make her aware of available office space for Friends of the Arts, as their lease at 45 Hyde will not be renewed. She is specifically looking for space offered rent free, as a tax write-off for the donor.

Chairperson Boyd opened the meeting to Committe Reports:

DIRECTOR'S REPORT: JOHN McCARRON

1. Public Relations for the "Controversial Public Art" exhibit
(given by Susan Arick)

As a result of the nature of the exhibit, along with the press conference, press packet and efforts on behalf of the Board members, the Gallery has received an unprecedented amount of media converage for this exhibit. Reviews have appeared in all major Bay Area papers, Bay Area art journals and in some of the glossies, with cable and major network coverage and FM radio airplay.

A Gallery scrapbook is being prepared to include all print media coverage of Gallery exhibits for the front desk.

Chairman Boyd reported that People Magazine will visit the Gallery to consider running a follow-up to their article on the exhibit at Milwaukee and public art controversies in general. She asked that the Board think of suggestions for a possible angle on the story.

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2. Community Service Reception:

The Gallery is being approached by various community organizations to provide the venue for receptions. A possible reception being reviewed would take place May 9th or 10th. McCarron recommended that the concept of these receptions be approved with a rental fee ranging between \$200 to \$250, with careful screening in terms of amount of people to be invited, and cost to the Gallery in terms of custodial and staffing considerations; as well as avoiding scheduling of private receptions during Gallery public hours.

Motion: Flo Wong
Second: Margy Boyd
Yea: 12
Nea: 0

MOTION PASSED

3. City Budget Issues

Claire Isaacs, Director of the Arts Commission, presented Gallery budget requests of \$60,000 to the Mayor's Office in January 1984. Any requests above last year's budget allocations are called "Budget Issues". Ms. Isaacs, the Mayor and several art commissioners meet to discuss these various issues. The Mayor then presents her budget to the Board of Supervisors for final approval by 15 May 1984. The Board of Supervisors either approves or cuts the budget issues primarily on the advice of Harvey Rose, Budget Analyst for the Board of Supervisors. The Advisory Board can lobby the Gallery Budget in the following ways:

- A. Through Betty Linn Guimares, Arts Commission Liaison to the Mayor's Office
- B. Through Harvey Rose, Budget Analyst, Board of Supervisors
- C. Through any member of the Board of Supervisors
- D. Through the Mayor before she finalizes her budget

These Board Members have agreed to lobby in the following ways:

- A. Flo Wong will contact Betty Linn Guimares
- B. Modesto Lanzone will contact Mayor Feinstein
- C. Wanda Hansen will contact Harvey Rose

The Gallery should ask Roselyne Swig to lobby the Mayor's Office as well.

The Final typed copy of the Mayor's Budget is presented to the Board of Supervisors by May 15, 1984.

4. Grant Writing

The Gallery is in need of effective grant writing in the areas of capitol improvement and events programming. The Gallery is also interested in obtaining a grant to establish an internship program with local arts institutions. It is important to:

- A. Establish programs in advance that are eligible for funding, keeping in

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mind that most grants fund specific projects and not general operational expenses.

B. Establish a schedule of Foundations and deadlines for various grant applications.

The Gallery has applied to the NEA under the 'Visual Arts: Grants to Organizations' category for a current set of guidelines of 1985. Application deadline will be Summer 1984.

REPORT FROM THE FINANCIAL COMMITTEE: FLO WONG

Ms. Wong circulated copies of the budget for "Controversial Public Art:" prepared by Martha Campbell for review by the Board, citing following results:

1. \$11,000 has been raised to date to cover exhibition expenses
2. The Symposium events are breaking even, through donations to cover honorariums and by door and bar take at events held at Roosevelt Cafe
3. \$12,000 needs to be raised to cover Board's commitment of \$23,000

CURATORIAL REPORT: JUDITH DUNHAM

1. "Civic Center Photography" Exhibit

Ms. Dunham feels that considering the current financial situation involved with the "Controversial Public Art" exhibit, it would be difficult to raise the monies to support Rene Yanez's proposed budget for this exhibit. She will speak with Yanez on this subject with the following suggestions:

A. Possible re-conceptualization of the exhibit to reduce cost. Alternatives include:

1. Inclusion of pre-existing work, thereby reducing honorariums, film developing etc.
2. Reducing administrative fees and costs.

2. Current Exhibition Schedule

April 26-May 26: "Discarded Object: Refound Image", curated by John McCarron, including work by Bay Area artists who incorporate found objects into their painting. The exhibit will operate with a minimal budget, which includes PR, mailing, reception and installation.

June-July: "San Francisco Science Fiction", guest curated by Paul Hasegawa-Overacker, Robert Atkins and Jo Babcock. The curators will absorb costs for this exhibit.

These exhibits will be followed by Rene Yanez's show (taking into account above mentioned provisions), and a show of mid-career Bay Area artists proposed by Charlie Strong. These exhibits will take the Gallery through the summer season.

Dunahm stated that the Gallery should attempt to balance internally financed exhibits with guest curated shows, for which the outside party is responsible //...



for financial obligations.

At this time McCarron announced the intentions of the Arts Commission to involve the Gallery in the curating of two exhibits for the Urban Fair, this summer.

1. Outdoor sculpture garden with site specific works by Bay Area artists
2. Indoor installation (possibly of artists' furniture)

These exhibits are designed to attract the South of Market and Daly City audiences.

Since these exhibits require involved artists to cover their own transportation and installation costs, Ms. Dunham raised objections to the Gallery's sole responsibility, as it is felt that this puts the Gallery in a compromising position with artists that might ultimately damage the Gallery's reputation. She stated that positive recommendations be made to other groups such as the College of Arts and Crafts and San Francisco Art Institute to handle arrangements for these exhibits. The following arrangements were arrived at:

1. Phil Linhares will contact CCAC
2. Helene Fried will contact SFAI

FUNDRAISING REPORT: WANDA HANSEN

Ms. Hansen gave the following report:

Private donations:	= \$ 5,200
Lanzone fundraiser	= \$ 6,600
	\$ 1,000 Pending
	<hr/>
TOTAL RAISED	<u>\$12,800</u>

There being no further business, the meeting was adjourned at 6:30PM

Recorded by: Susan Arick

21 March 1984

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

8 May 1984

Gallery Board

MINUTES

SAN FRANCISCO ARTS COMMISSION GALLERY

Meeting of the Advisory Board

MEMBERS PRESENT

Margy Boyd, Chair
Toby Klayman
Anne Walker
Flo Wong
Phil Linhares
Rene Yanez
David Ireland
Tom Fraley
Michael Phleger
Marty Campbell
John McCarron
Susan Arick

MEMBERS ABSENT

Modesto Lanzone
Wanda Hansen
Judith Dunham
Helene Fried

DOCUMENTS DEPT.

MAY 31 1984

SAN FRANCISCO
PUBLIC LIBRARY

ALSO PRESENT: Claire Isaacs, Director of Cultural Affairs, Arts Commission

A meeting of the Advisory Board of the San Francisco Arts Commission Gallery was held 8 May, 1984 at 5:30PM. Meeting called to order by Margy Boyd, Chair.

Approval of previous minutes: Motion: Flo Wong
Second: Michael Phleger

Director's Report: John McCarron

Toby Klayman will hold her book signing party at the Gallery in early September.

McCarron reviewed the memo sent to Board and staff from Claire Isaacs discussing City Budget Issues; in which \$60,000 is designated for the Gallery in the form of salaries and operating expenses.

At this time Ms. Isaacs reported that Gallery salaries are set to commence in July. The remaining amount designated for operating expenses pends full approval of the Board of Supervisors. After approval, there will be a (2) month interim before the quarterly payments will begin. Ms. Isaacs made the point that the Gallery can use these City monies to match grants that the Gallery applies for.

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GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM

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8 May 1984

MINUTES: SAN FRANCISCO ARTS COMMISSION GALLERY
ADVISORY BOARD

Finance & Development Committee: Flo Wong

The committee recognizes a \$9,200 deficit caused by the 'Controversial Public Art' exhibit. Discussions taking place regarding a '1st year Birthday Party' for the Gallery in two stages: (1) \$100 plate dinner at Modesto Lanzone's

- (2) Champagne and cake served at the Gallery, with favors and decorations by artists. Dinner guests will be invited and \$25 (couple) \$15 (single) tickets will be sold to artists and general public

Tentative date set for 30 July, 1984, pending an Arts Festival meeting which Ms. Isaacs plans to attend, after which any potential scheduling conflicts will be reported.

Organization & Administration: Margy Boyd

Meeting dates have been set as follows:

Wednesday, June 6 at 5:30: Curatorial Committee

Wednesday, June 6 at 6:30: Organization & Administration Committee

All full Board meetings to take place second Tuesday of each month at 5:30PM

Promotional Committee: Michael Phleger

Minutes of last committee meeting were reviewed.

S. Arick distributed a job description for press volunteer position, and urged all Board members to keep in touch about potential recruits.

Curatorial Committee: John McCarron for Judith Dunham

Minutes of the last committee meeting were reviewed.

Van Deren Coke will be contacted about possible collaboration with Gallery on a photography exhibit.

The Gallery is currently facing a complete lack of programming for the months of July / August / September. It is acknowledged that such short term planning costs the Gallery in administration time; hinders the fundraising process, and cuts down considerably on the amount of publicity the Gallery can expect.

Suggestions for upcoming exhibits as follows:

1. A serial of shows such as Painting, Drawing, Sculpture, Photography; in (1) month installments, using the same announcement and poster.

2. A low ride car show

There being no further business, the meeting was adjourned at 7PM.





SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

ARTS COMMISSION GALLERY ADVISORY BOARD

June 12, 1984

DOCUMENTS DEPT.

JUN 25 1984

MEMBERS PRESENT

Margy Body, Chair
Toby Klayman
Michael Phleger
Ann Walker
Marty Campbell
Modesto Lanzone
John McCarron

MEMBERS ABSENT

Wanda Hansen
David Ireland
Tom Fraley
Flo Wong
Helene Fried
Judith Dunham
Phil Linhares
Rene Yanez

SAN FRANCISCO
PUBLIC LIBRARY

A meeting of the Advisory Board was held on 12 June, 1984. Meeting called to order by Chairperson Margy Boyd.

Curatorial Report: John McCarron for Judith Dunham

McCarron outlined plans for 'The Bay Area In Focus: A Tribute To Ansel Adams' exhibit. The opening reception will take place on 12 July from 5-8PM, combined with a birthday fundraising event. Toby Klayman will make badges for all donors to wear. A mailer will be distributed, with a reproduction of an Adams print and information regarding birthday donations to the gallery. McCarron will pursue a possible collaboration with Grapestake Gallery concerning sale of Adams' publications for which the Gallery would receive a commission. Van Deren Coke will speak on Adams' work on Thursday, 2 August at 7:30PM, with admission at \$3. Joan Murray will provide an essay on the exhibit.

McCarron visited Otis Parsons Institute to view Robert Wilson exhibit, deciding that their installation would not be appropriate for the Gallery. McCarron said he would pursue other ideas for a Wilson exhibit, if the KnEE Plays can be sponsored in San Francisco.

McCarron reviewed exhibition ideas discussed at last curatorial meeting:

1. Re-creation of performance events from the late sixties and seventies, possibly including artists such as Tom Marioni, Tony Labat and others influential

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GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES: Arts Commission Gallery Advisory Board

June 12, 1984

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during this period. Exhibition would include evenings of actual performance in the form of one-act plays, possibly incorporating the outdoor space.

2. Exhibit of floral arrangements and/or glass work
3. Personal do-dads by artists

Margy Boyd discussed plans for the Christmas exhibit. Michael Bell will be invited to help with curatorial decisions. This exhibit will tie in with an article Alice Thiebeau is writing for San Francisco Magazine on 'cheap art'.

Financial Report: John McCarron for Flo Wong

McCarron stated that the Hotel Tax Fund will be re-considering the Gallery's proposal for funding, and that he is currently collaborating with Helene Fried and Judith Dunham on the NEA grant due June 15th.

The deficit from the 'Controversial Public Art' exhibit is down to \$4000.00, as a result of the Milwaukee Art Museum lowering it's loan fee for the exhibit.

Margy Boyd announced that there will be no meeting of the Advisory Board during the month of July, as many of the Board members will be out of town.

There being no further business, the meeting was adjourned at 7:00PM.

Recorded by: Susan Arick

15 June 1984

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM



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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

DOCUMENTS DEPT.

2 August, 1984

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MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery held on 31 July, 1984.

Members in attendance:

Margy Boyd	Helene Fried	Toby Klayman
Wanda Hanson	Judith Dunham	Marty Campbell
Michael Phleger	David Ireland	Rene Yanez
Tom Fraley	Flo Wong	Phil Linhares
John McCarron		

Members Absent:

Modesto Lanzone and Anne Walker

Guest:

Commissioner Dmitri Vedensky AIA

At 5:30pm the meeting was called to order by chairperson Margy Boyd. Margy announced the date of the next meeting which will be September 18 at 5:30pm.

Directors Report

1. Recap of exhibition schedule for 83/84 was presented to the Board
2. Financial statement for 83/84 was presented to the Board. Outstanding deficit from Controversial Public Art now stands at \$3,000.
3. Board of Supervisors have allocated \$60,000 for the Gallery budget in 84/85.
4. A recap of the 30 July allocations meeting called by Friends of the Arts. Of the \$16,640 to be allocated, \$15,443 was distributed in the following way:
Neighborhood Arts \$9,418.
Art in Public Places Program \$400.
State and Local Partnership \$700. (loan)
Arts Festival \$4,000
Arts Commission Gallery \$925.
5. Board members were urged to become involved in assisting the Arts Commission to adopt a fair and equitable allocations policy for the Friends allocations. As it stands, no such policy exists and requests for money are received by different

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Arts Commission programs without a priority list for determining how the money will best be used. This places Arts Commission programs in competition for the limited funds that are available, by not providing an overview of the allocation committee proceedings.

6. A new assistant has been hired for the Gallery. Kathleen Kolba will be a program co-ordinator and will begin on August 8, 1984.
7. McCarron would like to see discussion and plans for board activities during the next year to take place at the next Board meeting.

COMMITTEE REPORTS

- * Curatorial Committee: Judith Dunham, Chair
A report of Gallery activities and programs through the end of 1984.
August 21-31 film installations by 3 California artists. performance on Aug. 18
September 13-October 20 LINE/GESTURE/DIMENSION drawings by 5 bay area artists.
October 30 - Dec. 1 CONTEMPORARY MASK SCULPTURE
Dec. 11 - 22 Xmas Sale.

Board members who are interested in assisting with the planing of the xmas sale, should contact John or Margy immediately. (David Ireland, Toby Klayman)

A discussion on the 'pit' ensued and brought to light different viewpoints on it's renovation. Helene Fried suggested meeting with artist, architects, landscape architects and Mary Bebe from UC San Diego to help determine the direction most suitable for the type of programing we will support.

- * Finance and Development: Marty Campbell, Co-chair
Marty will draft a letter of solicitation to meet the \$3,000 deficit from Controversy Public Art, asking for \$30-50. each. Judith and John will review the letter and Board members will be asked to send the letter to people who might be interested and capable of supporting the Gallery. John will send letters to all Arts Commissioners and selected City officials.
- * Promotion Committee: Michael Phleger, Chair
Phleger seeks to produce a prospectus on the Gallery which includes curatorial procedures and policy, Board members listing and affiliations, slide registry information and application. McCarron gave him the information as requested.
- * Organization Committee: Margy Boyd, Chair
The committee had not met but will in the near future.

NEW BUSINESS

Flo Wong nominated Jerry Carlin to the Board for installment in September. The nomination was second by Toby Klayman and he was voted in unanimously.

There being no further business, the meeting was adjourned at 6:45pm

Submitted by John McCarron, Director



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

24 September 1984

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery held on 18 September 1984.

Members in attendance:

Margy Boyd	Wanda Hansen
Marty Campbell	Toby Klayman
Jerry Carlin	Modesto Lanzone
Judith Dunham	Phil Linhares
Tom Fraley	John McCarron

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Members absent:

Helene Fried
David Ireland
Michael Phleger
Rene Yanez

Also present:

Claire Isaacs, Director, Arts Commission

At 5:45 p.m. the meeting was called to order by chairperson Margy Boyd.
Minutes for meeting July 31, 1984 were approved.

Remarks from the Chair

On a trial basis for six months Advisory Board will meet on the second Tuesday of every other month. Committee meetings will be held in the alternating month. The next Board meeting will be on November 13, 1984. The Board was invited to attend Friends of the Arts meetings held on the second Tuesday of every other month. Their next meeting will be October 9, 1984.

Remarks from the Director

Small Scale Show and Sale - Artists who haven't responded to the invitation by September 22 will need prompting phone calls from the Board members.

Financial Letter - Board was requested to add personal notes and assist in preparing mailing to be sent next week.

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Time line for Great Gifts in Small Packages was distributed to Board.

November 5, 1984 the Advisory Board will be hosting a reception for Friends of the Arts, the Business Committee for the Arts, the Arts Commission and staff.

Sub-committees to discuss slide registry and membership will meet after Oct. 15, 1984.

Toby Klayman's book signing party will be in the gallery on Thurs., September 20.

Committee Reports

-Finance/Development:

Board agreed to raffle non-art prizes at Great Gifts/Small Packages show/sale.

Butterfield's will be approached to donate services to act as fiscal agent for Great Gifts/Small Packages sale.

Marty Campbell will be preparing quarterly statements of budgets and individual statements for each exhibit.

Claire Isaacs reported that Hotel Tax was unlikely source for funds because their main concern is to support private/non-profit, not city agencies.

-Curatorial:

Upcoming exhibitions will be: 'In Memory of the Future' - mask sculpture, Oct. 30 - Dec. 8 - 22, 1984.
'Great Gifts in Small Packages - Holiday Exhibition and Sale of Small Scale Works',

No new proposals were approved at the last Curatorial review. Committee will consider a painting and/or sculpture exhibit in the future.

Tentative October '85 date set for Graphic Design show.

Board decided to continue to exhibit Bay Area artists only.

Outdoor Annex- John McCarron, Margy Boyd, Jerry Carlin, Claire Isaacs and Bob LaRocca will meet to discuss plans for the outdoor annex.

Other Business

Claire Isaacs reported on the Friends of the Arts and the Business Committee regarding fund raising and in-kind support.

John McCarron will be away on vacation from September 26 - October 11, 1984.

There being no further business, the meeting was adjourned at 7:15 p.m.

Submitted by Kathleen Kolba, Program Coordinator



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

Gallery Board

28 November 1984

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery held on 13 November 1984.

Members in attendance:

Margy Boyd	Wanda Hansen	Anne Walker
Marty Campbell	Modesto Lanzone	Flo Wong
Jerry Carlin	John McCarron	Rene Yanez
Judith Dunham	Michael Phleger	

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Members absent:

Tom Fraley	Toby Klayman
Helene Fried	Phil Linhares
David Ireland	

At 5:55 p.m. the meeting was called to order by chairperson Margy Boyd. Minutes from meeting 18 September 1984 were approved.

- There were no remarks from the Chair.

- Remarks from the Director:

Billboard Censorship - Future policy for billboards on exterior Gallery wall will be full Advisory Board approval and approval of the Visual Arts Committee.

Outdoor Annex - NEA artist selection panel, Jennifer Dowley, Toby Levy and Doug Hollis. met with McCarron on November 9. Selection procedure recommendations are to select three artists from ten who will be asked to submit proposals. Each of the ten artists will receive \$200 and travel expenses.

Grant Application is due on December 14. Final artist selection will be in January.

- Committee Reports:

Finance and Development

Campbell reported that letter writing campaign has grossed \$1000 with cost of \$400 the net to date is \$600.

Projected budget for Great Gifts in Small Packages was reviewed. Proceeds

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GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM

from the raffle will cover additional expense for one security guard.

Wong reported that Modesto Lanzone has offered his birthday in March for the next fundraiser.

Request was made for each Board member to submit two names for nomination to the Board. Wong recommended that Boyd remain as Chairperson, Ireland as vice-chair elect, Lanzone as 2nd vice-chair. Promotion and Publicity Committee will need a chairperson.

Curatorial

McCarron reported that at the November 13 Committee meeting the Committee approved January 10 - 26 Theatre in the Gallery directed by Joy Carlin.

February 7 - March 16 Painting exhibition to include Barbara Fisher, Harry Clewans, Diane Hall and others. Curated by Walker and McCarron.

March 28 - May 4 Costume Design exhibition curated by McCarron.

Installation committee for the Great Gifts in Small Packages exhibition will be Ireland, Linhares, Walker and Dunham.

Promotion and Publicity

No report was made.

Organization and Administration

No report was made.

- New Business

No new business, Director Isaacs and Barbara Kibbee were not present.

There being no further business, the meeting was adjourned .

Submitted by Kathleen Kolba, Program Coordinator.

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

Gallery Board

December 15, 1984

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery held on 13 December 1984.

Members present:

Margy Boyd	Helene Fried	Anne Walker
Marty Campbell	Modesto Lanzone	Flo Wong
Jerry Carlin	Phil Linhares	Rene Yanez
Judith Dunham	John McCarron	

Members absent:

Tom Fraley	Toby Klayman
Wanda Hansen	Michael Phleger
David Ireland	

At 5:45 the meeting was called to order by Chairperson Margy Boyd.

1.) BOARD RESIGNATIONS

Flo Wong submitted her letter of resignation from the Board for personal reasons, effective December 31, 1984. She will however chair the Modesto Lanzone fundraiser in March 1985.

Margy Boyd announced her resignation as President of the Board, effective January 8, 1985. She expressed her deep gratitude and affection for the Board members and the Gallery. Having been involved with the project for the last three years, she looks forward to continuing her participation on the Board but feels her new business commitments will take priority for at least the next year. She described her term as having been exciting and challenging which required networking and participation in other organizations such as Friends of the Arts. She stressed the importance of communication with both Claire Isaacs, Director of the Arts Commission and with Roselyne Swig, President of the Arts Commission.

2.) EVALUATE STRUCTURE OF BOARD

It was decided that the Organizational and Administrative Committee should be disbanded and that some of the objectives of that committee that were developed during the Mission/Purpose retreat be transferred to the Finance/Development and Public Relations committees.

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As committee chairs resigned from Finance/Development, Curatorial and Publicity, each was asked to evaluate how their committee worked successfully and where it needed improvement. Resigning committee chairpersons Boyd, Dunham, and Wong reported on the responsibilities of their positions in terms of time and commitment including the strengths and weaknesses of each committee. Michael Phleger resigned from the Promotional committee due to over commitment in other areas.

3.) APPOINT NOMINATING COMMITTEE

Flo Wong reported on the Nominating Committee as it has existed in the past year, consisting of Margy Boyd, Toby Klayman, and herself. She suggested that the committee continue as a standing committee of three or four members which would function to increase membership in the Advisory Board. She feels an increase in Board membership will help the group become more effective. She also suggested that potential Board members be identified and selected by matching particular skills and interests, ie; artists, fundraisers, administrators with Board needs.

Dunham, Campbell, Fried, Linhares and McCarron were selected as the Nominating Committee. Nominees will be asked to attend a Board meeting, and other Board members will be included in the interviewing process. The Nominating Committee will meet following the next Board meeting on January 8, 1985 to organize the development of the Board.

4.) ELECT NEW COMMITTEE CHAIRS

Board member Walker nominated Campbell and Dunham as Co-Chairpersons for President of the Advisory Board. Carlin seconded the motion. The Board voted and passed the nomination unanimously. Campbell and Dunham accepted the Co-Chair and made statements about plans for working together in the next year with Friends of the Arts, the Art Commission, and their intent to increase funding. Both expressed interest in making the Board an organized group.

Board member Dunham nominated Walker for Curatorial Committee Chair. Linhares seconded the motion. The Board voted and passed the nomination unanimously.

Finance and Publicity Chairs were left open until new members are added to the Board. Temporarily those positions will be covered by McCarron, Campbell and Dunham

5.) RECOMMENDATIONS FOR NEW BOARD MEMBERS

The slate of potential new board members includes to date: Pamela Clayton, Gordon Chun, Deborah Dooley, Rupert Garcia, Lynn Herschman, Sarah Lütman, Michael Manwarring, Tom Marioni, Mark McCloud, Michael McLure and Jim Newman.

6.) Being no further business, the meeting was adjourned at 6:45 p.m.



JAN 28 1985

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

January 23, 1985

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery held on 8 January 1985.

Members present:

Margy Boyd
Marty Campbell
Jerry Carlin
Judith Dunham
Wanda Hansen

Phil Linhares
John McCarron
Michael Phleger
Anne Walker

Members absent:

Tom Fraley
Helene Fried
David Ireland
Toby Klayman
Modesto Lanzone
Rene Yanez

At 5:45 the meeting was called to order by chairperson Judith Dunham.

Approval of Minutes.

The minutes from the meeting on December 13, 1984 were corrected by Judith Dunham for Flo Wong to read: Flo Wong will organize the committee for the Modesto Lanzone fundraising event. Wanda Hansen will chair the committee.

Remarks from Co-Chairpersons Marty Campbell and Judith Dunham.

Campbell and Dunham re-established that the Board will meet every other month on the second Tuesday. The next meeting will be on March 12 at 5:00 p.m. The starting time for all future meetings has been changed from 5:30 to 5:00 p.m.

Remarks from the Director.

McCarron reported that Commissioner Jo Hanson has requested that the Gallery be the location for a reception on March 19, 1985 for the Mayor, Board of Supervisors and the press to acknowledge the gift of the Lucien Labaudt collection to the San Francisco Arts Commission. Louise Davies will be invited as guest of honor. Part of the collection will be exhibited in the Gallery for the reception. Michael Bell will install and de-install on March 19 and 20.

The Friends of the Arts Board meeting will be held in the Gallery on February 12, 1985 from 6-8 p.m. McCarron invited all Gallery Advisory Board members to attend as it will be an excellent opportunity for both boards to meet and exchange information.

Three proposals for temporary installations in the Outdoor Annex will be selected from ten by the selection committee on January 29, 1985. The proposals will be submitted to NEA with a grant application. Letters of recommendation for the grant have been written by Henry Hopkins, San Francisco Museum of Modern Art, Mary Killian, Friends of the Arts, Dean Macris, City Planning and Bob LaRocca, Arts Commission.

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Minutes/January 8

Advisory Board of the San Francisco Arts Commission Gallery

Committee Reports: Curatorial

Chairperson Anne Walker reported on the Jan. 7 meeting of the new Curatorial Committee. Members of the committee are Toby Klayman, Phil Linhares, David Ireland, Renee Yanez, Jerry Carlin, Modesto Lanzzone and John McCarron.

Walker's goals for the committee are:

- To establish a strong positive posture by which the gallery will approach exhibit and view itself.
- To develop cohesive, effective ways of working together as a committee with all members equally involved.
- To streamline schedules and expenses by analyzing exhibitions on a financial basis after every show.
- To encourage full Advisory Board involvement in planning fundraising and educational events by distributing exhibition schedules with projected budgets to all Board members.

Walker reviewed the proposed exhibition schedule for 1985.

Jan. 11 - 26 THEATRE IN THE GALLERY.

Feb. 7 - March 16 DIFFERENT DIRECTIONS paintings curated by Walker and McCarron.

March 19-20 LUCIEN LABAUDT organized by Jo Hanson and Michael Bell.

March 28 - May 4 DRESSING FOR THE THEATRE costume design curated by McCarron.

May 16 - June 29 ARCHITECTURAL SCULPTURE curated by Fried, Ireland and Jennifer Dowl

July 8 - Aug. 17 ART IN THE AMERICAS curated by Anne Brodsky and Rolando Castellon

Sept. 5 - Oct. 5 Thomas Albright Book Project curated by Beverly Lowasser OR
Photography invitational curated by Sam Wagstaff and McCarron.

Oct. 17 - Nov. 23 GRAPHIC DESIGN FROM THE BAY AREA curated by Linhares, Gordon Chun
Michael Manwarring.

Dec. 3--21 HOLIDAY SALE.

Future meetings of the curatorial committee will be the first Tuesday of every month at 5:45 p.m. The next meeting will be on February 5. Beverly Lowasser and Anne Brodsky will both be present and each will present an exhibition proposal.

Committee Reports: Finance and Development

Campbell and McCarron will meet in January to prepare a financial report.

Committee chair remains vacant at this time.

Nominating Committee.

Dunham will invite potential new Board member Sarah Lutman to attend the Advisory Board meeting on March 12, 1985.

Board members were asked to submit names of other possible candidates to the committee. A meeting of the committee will be arranged before the next Board meeting.

New Business.

Chairperson Campbell requested information on the whereabouts of Tom Fraley.

Michael Phleger volunteered to be a member of the Financial committee.

Being no further business, the meeting was adjourned at 6:15 by chairperson Campbell.

Submitted by Kathleen Kolba
Program Coordinator

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SAN FRANCISCO ARTS COMMISSION GALLERY *Board*

155 Grove Street, San Francisco, California 94102 (415) 558-4445

4 April 1985

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MINUTES

APR 8 1985

From a meeting of the Advisory Board of the Arts Commission Gallery held on 12 March 1985. The meeting was called to order at 5:10 p.m. by Chairperson Judith Dunham.

1. ROLL CALL

Members present:

Margy Boyd
Martha Campbell
Jerry Carlin
Judith Dunham
Helene Fried

Wanda Hansen
David Ireland
Modesto Lanzone
John McCarron
Anne Walker

Members absent:

Tom Fraley
Toby Klayman
Phil Linhares
Michael Phleger

2. REMARKS FROM THE CHAIR

Chairperson Judith Dunham announced that all committee chairs will meet every other month, alternating with full Advisory Board meetings.

3. DIRECTORS REPORT

Director John McCarron announced he had written letters to the Gerbode, the Haas and the Wattis foundations for financial contributions to match pending grants. He also announced that his request for funds from the Bothin foundation for capitol improvements was rejected.

Mc Carron stated that an NEA grant application for Art in Public Places and a CAC grant application for Artistic and Administrative development have been submitted.

McCarron reported on the Friends of the Arts Board meeting held in the Gallery on February 19th: Executive Director, Mary Killian will be resigning at the end of April. Katherine Banks' term as President will end in April and Hal Kaufman has been nominated as new president.

McCarron reported that the Arts Commissioners the Arts Commission staff met on March 2, 1985 at a retreat to develop a Mission Statement. The staff will present a final draft of the statement for approval by the Commission at the meeting on April 8, 1985. Another retreat is scheduled for May 17, 1985.

4. COMMITTEE REPORTS

Nominating Committee

Director John McCarron distributed a memo from the committee listing potential new candidates for the Advisory Board. He emphasised an interest in new members including artists, or with city affiliations and who will help establish ethnic diversity on the Board.

Chairperson Campbell proposed that candidates attend a board meeting before

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being asked to join the Board.

McCarron requested that the Board write guidelines ofr the procedures in selecting new board members.

Chair person Dunham scheduled another committee meeting for Tuesday, March 26 to develop the slate further.

Curatorial Committee

Director John McCarron reported on the meeting of March 5th. Based on more detailed information presented by Anne Brodsky, the committee decided to proceed with the Art of the Americas exhibition. It was decided to include only symposium artists in the exhibition. It was agreed that the number of artists represented should be limited for a more comprehensive, cohesive exhibition. Symposium artists include: Ronald Bloore, Marcelo Bonevardi, Alejandro Colunga, Felipe Ehrenberg, Helen Escobedo, Harry Gamboa, Jr., Amalia Mesa-Bains and Fernando de Szyszlo. Roger Berry and Helen Escobedo will collaborate on an installation in the Outdoor annex in conjunction with the exhibition.

The Board voted unanimously to proceed with Art in the Americas scheduled for July 9 - August 17, 1985.

Helene Fried reported on the Architectural Sculpture exhibiton (May 16 - June 15, 1985). She stated that due to lack of NEA funding, the exhibiton will consist of one of three options: A) Lisa Hien, indoor installation with Ed Haag, outdoor installation. Curated by Helene Fried and Jennifer Dowley.

B) An exhibit of existing models and maquettes for San Francisco following the approval of the Downtown Plan. Curated by Helene Fried and Dan Gregory.

C) Exhibit of original drawings and models from San Francisco architects including: Arthur Brown, Julia Morgan, Timothy Pfluger, Joseph Escherick, William Turnbull and Hans Kainz.

The Advisory Board voted unanimously to proceed with option B first pending availability of downtown planning model, and voted unanimously for option C as an alternative.

McCarron reported that the committee is planning a photography exhibit open to all artists living within a 100 mile radius of San Francisco. It will be juried by Sam Wagstaff, Anita Mosely, John Guttman and John McCarron. It is scheduled for September 5 - October 12, 1985.

The Advisory Board voted unanimous approval.

McCarron reported that Phil Linhares is exploring the possibility of the Gallery hosting a California AIGA sponsored exhibition of contemporary graphic design instead of the regional show that was originally discussed. Linhares will report at the next meeting.

Finance/Development Committee

Marty Campbell reported on the Friends of the Arts per cent fees. The handling fee for all Gallery income is as follows: FOA will take 10% of net in sale of art or 3% of gross sale of any work sold in the Gallery (based on a 30% Gallery commission) FOA takes 10% of any gift, donation, grant.

Campbell reported that the projected expense of the Christmas show was within fifty dollars of the actual expenses. Revenue generated was \$ 900.

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Minutes/ March 12

Advisory Board of the San Francisco Arts Commission Gallery

Campbell announced new gifts to the Gallery. Anne Walker contributed \$3000.00 to pay off the balance due to the Milwaukee Museum. Barry Ramsey contributed \$500., and Bay Area Artists for Nuclear Sanity contributed \$417.

Campbell announced that the committee will meet with Claire Isaacs and the Commission Financial Committee to review the Gallery budget.

McCarron reported that the Gallery has requested \$1600 from the Friends of the Arts consolidated fund. An allocation meeting is scheduled for March 14, 1985.

5. NEW BUSINESS

Being no new business, the meeting was adjourned at 6:30 p.m.

submitted by Kathleen Kolba
San Francisco Arts Commission Gallery
Program Coordinator



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

June 15, 1985

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery held on 30 April 1985. Chairperson Marty Campbell called the meeting to order at 6:10 p.m.

1. ROLL CALL

present: Marty Campbell
Jerry Carlin
Helene Fried
Modesto Lanzone
Phil Linhares
John McCarron

not present: Judith Dunham
Tom Fraley
Wanda Hansen
David Ireland
Toby Klayman
Michael Phleger
Anne Walker
Rene Yanez

A motion to approve the minutes of the meeting of March 12, 1985 was passed.

2. REMARKS FROM THE CHAIR

Campbell reported that Tom Fraley has relocated in Petaluma and has resigned from the Board effective immediately.

A letter of resignation from Michael Phleger was read; he will no longer be a member of the Board due to other commitments.

Campbell informed the Board of the recent and unexpected death of Judith Dunham's mother. McCarron read Dunham's letter to the Board requesting a leave of absence until September 1st. The Board unanimously agreed to her request. McCarron will respond to Dunham.

3. DIRECTOR'S REPORT

McCarron introduced the topic of an Advisory Board Retreat. The Board approved of the idea and it was decided that the Executive Committee will proceed with plans for a retreat in late May or early June.

4. CURATORIAL COMMITTEE REPORT

McCarron distributed updated Exhibition Schedules and informed the Board of two changes the Curatorial Committee would like to make:

- 1.) to expand the Graphic Design show scheduled for October 24 - November 23, 1985 from a regional exhibition to an all California Biennial exhibit of the American Institute of Graphic Artists.

The Board approved of expanding the AIGA exhibition. Phil Linhares will proceed with the arrangements.

- 2.) to alter the format of last year's holiday exhibition from a sale to an auction.

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The Board agreed to change the format of the holiday exhibition. Helene Fried will meet with Flo Wong to develop ideas and recommendations for a December fundraiser.

SNAP! photography '85 will open September 5 - October 12, 1985. A three day jurying by Constance Lewallen, University Art Museum, Berkeley, Sam Wagstaff, collector, New York, New York, and Joel-Peter Witkin, photographer, Albuquerque, New Mexico will take place in late August. A prospectus and conditions of entry will be ready by early June. The exhibition is being organized by McCarron and Walker. Walker is contributing significantly to its funding.

At the last Curitorial Committee meeting Walker requested an announcement be made at the Board meeting urging all Board members to show their support by attending the Gallery's openings.

5. NOMINATING COMMITTEE REPORT

Fried reported on the progress of meeting with new candidates for the Advisory Board. Informal meetings with Mark McCloud, David Hyre, and Anne Healy have been set for early May. Meetings with Dewey Crumpler, Louise Jordan and Deborah Dooley have not been set. All Board members are invited and encouraged to attend the meetings.

6. FINANCIAL AND DEVELOPMENT COMMITTEE REPORT

Campbell reported on attending a Friends of the Arts meeting and an Arts Commission Finance Committee meeting. The Friends of the Arts emphasized the need for the Arts Commission to establish a formal allocations procedure. The Friends are considering a membership drive that will include all Arts Commission programs. Definition of the Friends fiscal responsibilities will encourage the Commission to address financial issues in a systematic way.

The Arts Commission Finance Committee requests that the Gallery draft a core budget with alternate budgets for additional incomes.

The Gallery has no deficit at the end of the Fiscal year.

McCarron and Campbell are working on a draft of the 1985-86 budget.

New Gifts: Carlin Family Fund, \$1000.

Margy Boyd, \$275.

Don and Doris Fisher, \$1000.

Friends of the Arts, \$1200.

Wattis Foundation, \$5000.

The Gene Davis painting that Anne Walker donated to the Gallery is up for auction at Sotheby's in New York.

7. NEW BUSINESS

Being no new business, the meeting was adjourned at 7:10 p.m.

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SAN FRANCISCO ARTS COMMISSION GALLERY

Board

155 Grove Street, San Francisco, California 94102 (415) 558-4445

20 June, 1985

A meeting of the Advisory Board of the Arts Commission Gallery will be held on Tuesday, 16 July at 6pm.

The nominating committee requested that we meet one week later than our usual date of the second Tuesday of the month, so that we can install new Board members at this meeting.

AGENDA

1. Call to Order/ Marty Campbell, President
2. Roll Call & Approval of the Minutes
3. Introductions: Installment of New Advisory Board Members/ Helene Fried
4. President's Report/Marty Campbell
5. Director's Report/John McCarron
6. Curatorial Committee/ McCarron
7. Finance & Development Committee/ Campbell
8. New Business
9. Adjournment

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Please contact the Gallery and let us know if you can attend this meeting.

Thank you.

John McCarron and Martha Campbell

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

DOCUMENTS DEPT.

July 17, 1985

JUL 19 1985

MINUTES

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From a meeting of the Advisory Board of the Arts Commission Gallery held on July 16, 1985.

1. CALL TO ORDER

The meeting was called to order at 6:10 p.m. by chairperson Marty Campbell.

2. ROLL CALL & APPROVAL OF MINUTES

members present:

Margy Boyd
Marty Campbell
Jerry Carlin
Judith Dunham
Helene Fried
Phil Linhares
John McCarron
Rene Yanez

members not present:

Wanda Hansen
David Ireland
Toby Klayman
Modesto Lanzone
Anne Walker

A motion to approve the minutes of the meeting on April 30, 1985 was passed.

3. INTRODUCTIONS: INSTALLMENT OF NEW ADVISORY BOARD MEMBERS/ Fried

The installment of the new Advisory Board members will take place at the next meeting.

Campbell, Fried and McCarron reported on meetings with new Advisory Board candidates. The committee emphasized the energy, enthusiasm and expertise of all the nominees and recommended inviting six new members to join the Board. Vote was taken and passed to include each of the following people as Advisory Board members: Dewey Crumpler, painter; Debra Dooley, past president of the Modern Art Council; Anne Healey, sculptor and instructor at U.C. Berkeley; Louise Jordan, Friends of the Arts, Business Committee for the Arts, knowledge of corporate art programs; Mark McCloud, sculptor; Mary Robinson, development/fundraiser, collector. McCarron will submit their names for approval to the Visual Arts Committee of the Arts Commission at their next meeting on August 1, 1985. The concern of new artist Board Members about conflict of interest in exhibiting in the Gallery will be resolved on an individual basis should the situation arise. The committee will consider adding more new Board members at another appropriate time, possibly October. Fried will keep a list of nominees that includes at present, Joe Farb Hernandez, David Hyry, Sarah Lutman, Michael McClure and David De la Torre. The Board would like to include new members who have public relations experience, who are from different geographic locations in the Bay Area and who have knowledge of running organizations similar to the Gallery.

4. PRESIDENT'S REPORT / Campbell

-Campbell would like to have a retreat in September with Nancy Parks as facilitator at Green Gulch.

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM

- Anne Walker has resigned as chair of the Curatorial Committee. McCarron is acting as chair of the Committee until a replacement is found. The Board will wait until after the retreat to make a decision on a replacement.
 - Campbell reported on attending the Friends of the Arts Board meeting. Two major concerns of the FOA are facilitating and defining the Arts Commission procedure for allocation of undesignated funds and re-evaluating fiscal fees according to services rendered rather than 10% across the board.
 - Campbell feels it would be beneficial for Board members to familiarize themselves with other Arts Commission projects, Advisory Boards, and staff. She would like to initiate an informal meeting with these groups sometime in the future.
 - Board meetings will return to the previous, once a month meeting schedule. All meetings will be on the first Tuesday of every month. The next meeting will be August 6, 1985 at 6 p.m.
5. DIRECTOR'S REPORT/McCarron
- McCarron began his report by welcoming Judith Dunham back after being away on leave of absence.
 - He also thanked Rene Yanez for the loan of video equipment for the Meridian exhibition.
 - The Gallery will be the site of a performance by Amalia Mesa-Bains on July 18 at 7:30 p.m.
 - Western Addition, an organization devoted to Fine Architecture will present two lectures in the Gallery on July 17 and July 31. Events such as this have made it a successful year for the Gallery in terms of broadening our fields of interest and exposure to different audiences.
 - The Supreme Court decision that requires city employees to receive overtime pay rather than compensatory time-off affects both John and Kathleen. They will no longer be able to take time off for overtime hours accrued. Jerry Carlin suggested Board members sign-up for volunteer time. Marty Campbell asked the Gallery to determine when most overtime occurs and then asked Board members to assist with those times.
 - The Gallery will be the site of a thank you dinner in September for individuals and corporate sponsors of the Awards of Honor banquet.
6. CURATORIAL COMMITTEE REPORT/McCarron
- McCarron distributed exhibition schedules and reviewed the status of each exhibition.
- The Art Festival will open on Wednesday, July 24 and run through Sunday, July 28.
 - 250 SNAP! posters have been distributed throughout the area. The deadline for entries is August 20. The jurying will be in the Gallery on August 22-24. The exhibition dates are September 5 - October 12, 1985. Over 300 applications have been sent to artists responding to the call for entry. Anne Walker has contributed \$3500 to finance this exhibition.
 - Phil Linhares reported on the CALIFORNIA DESIGN II exhibition to be presented in cooperation with the American Institute of Graphic Arts (AIGA). CALIFORNIA DESIGN II is an expanded sequel to the initial competition of 1982. An identical exhibit will be presented in Los Angeles at the same time - opening Saturday, October 19 through November 23, 1985, with selections being made in LA by jurors: Aldo Cibic, Milan Italy; Heather Cooper, Toronto Canada; FHK Herion, London England; Eilo Ishioka, Tokyo Japan; and Wolfgang Weingart, Basel Switzerland. Included in the exhibition will be 300-400 designs for posters, record album covers, magazine design, letterheads, logos, packaging, environmental graphics, annual reports, menus, and invitations. Organizing the S.F. exhibition are Michael Patrick Cronen and Linda Hinrichs, AIGA representatives; Phil Linhares, exhibition coordinator and Sharon Golden, installation designer. The installation

will be with the assistance of AIGA members and students from the graphic design program at California College of Arts and Crafts. Publications for the event will be jointly designed by Michael Cronen, Linda Hinrichs, Michael Manwaring and Michael Vanderbyl of San Francisco and John Coy and April Greiman of Los Angeles. Simpson Paper will sponsor the publications. All expenses will be covered by the AIGA.

-The Christmas show (December 5-21) needs a clearer definition as to whether it is to be an exhibition or a fundraiser.

Suggestions by the Board were to make it a sale of small items (ornaments, gifts wrapping paper, cards) that artists could donate, and to make size and price restrictions. No decision has been reached on this exhibit yet.

-Slides were shown of a contemporary quilt exhibition proposal. The Board approved of the committee's recommendation to add it to the exhibition schedule for 1986, possibly during June at the time of a craft conference in Oakland. Suggestion was made to have a quilt donated for a raffle in conjunction with the exhibition.

7. FINANCE AND DEVELOPMENT COMMITTEE REPORT/McCarron

-New Donations: Anne Walker - \$3500. (for SNAP!)
Rena Branstein - \$500. (cash - 300., materials for SNAP! - 200.)
Health Commission -\$100. (Gallery rental)
Anne Siberell \$25. (pedestal rental)
Walter and Elise Haas Fund \$5000. (indoor and outdoor exhibitions)

-A committee will be formed to organize a Williwear T-shirt fundraiser in which the Gallery will display and sell the T-shirts for three months. There are 20 different artists' designs on one-size shirts that sell for \$18.00, the Gallery will make \$9.00 on each shirt sold. Accompanying events such as a fashion show and raffle of outfits could be incorporated into the fundraiser.

-The Outdoor Annex Project income has reached \$8000.00 of the projected \$22,518.00 budgeted expense. The Board suggested proceeding with the first of three installations as soon as possible with existing funds, and attempt to raise other funds as we go.

Being no new business, the meeting was adjourned at 7:40 p.m.

Submitted by Kathleen Kolba





SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

DOCUMENTS DEPT.

AUG 22 1985

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August 10, 1985

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery held on August 6, 1985.

1. CALL TO ORDER/ROLL CALL.

The meeting was called to order at 6:10 p.m. by chairperson Judith Dunham.

Members present:

Margy Boyd	David Ireland
Martha Campbell	Louise Jordan
Dewey Crumpler	Phil Linhares
Debra Dooley	John McCarron
Judith Dunham	Mark McCloud
Helene Fried	Rene Yanez

Members not present:

Jerry Carlin
Wanda Hansen
Anne Healy
Toby Klayman
Modesto Lanzone
Mary Robinson
Anne Walker

2. INTRODUCTIONS.

Dunham introduced the new Board members present to the entire Board. Each new member informally introduced him/herself.

3. INSTALL NEW BOARD MEMBERS.

New Board members Crumpler, McCloud, Jordan, and Dooley were welcomed. Not present were Healy and Robinson who were both out of town.

- McCarron announced that all six candidates were approved by the Visual Arts Committee of the Arts Commission.

4. PRESIDENT'S REPORT - Campbell

-Dunham has returned from leave of absence. Campbell and Dunham will resume co-chairing meetings on alternate months.

-A retreat is being planned for the September board meeting. Tentative date is September 7th. Kathleen will contact board members to confirm availability. Campbell will make arrangements with Green Gulch Ranch and Nancy Parks, facilitator.

5. DIRECTOR'S REPORT - McCarron

- Recap of July events: Western Addition, a Fine Architecture organization, presented two lectures in the Gallery. Works in Progress: 8 Local Architects including Marc Mack, Toby Levy, William Stout & Friends and New Views: Unseen Work by Twelve Young San Francisco Architects. Both lectures were extremely well attended with audiences of 120 and 150 per night. Western Addition has expressed interest in using the Gallery for future lectures. McCarron's concern is that audiences larger than 150 may pose exit hazards in the event of an emergency.

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM

- A film produced by the National Film Board of Canada that documented Bill Reid carving and installing a totem pole in a small Canadian village was shown in the Gallery on July 25th.
- The SF Arts Festival took place July 24-28. Gallery attendance almost doubled with over 1000 visitors during that time. The Arts Commission produced a printed brochure for the Festival. The brochure highlights and explains all Art Commission programs.
- Amalia Mesa-Bains installed her Temple Alter with a performance piece: The Passionate Heart in the Gallery on July 18th.
- The Arts Commission is planning a thank-you dinner in early September for supporters of the Arts Festival. It will take place in the Gallery and all board members will be invited.
- Roselyn Swig hosted parties at the Fairmont for Joel Grey and Mel Torme after their Pops concerts. Gallery Board members were invited to attend.

6. CURATORIAL COMMITTEE - McCarron

- Meridian closes on August 10. The Gallery will be closed to the public until September 5 when the SNAP! Photography '85 opens. Entries for the competition will be accepted until August 20. Constance Lewellen, Berkeley; Sam Wagstaff, New York; and Joel-Peter Witkin, Albuquerque will jury the show on August 22 and 23. Board members are welcome to help in the Gallery during that time. Photo Metro will be doing an interview with Sam Wagstaff in the September issue. Suggestions from the Board for educational events were a lecture by Joel-Peter Witkin and contacting universities to use the exhibit as an educational tool.
- CALIFORNIA DESIGN: 2 will be presented in cooperation with the American Institute of Graphic Arts (AIGA) from October 22 - November 23 with the opening reception on October 19.
- To provide background for new Board members, Dunham described last year's Holiday Exhibition/Fundraiser. Concerns with its shortcomings will be considered in planning this year's Holiday show (December 2 - December 22). These include its financial success as a fundraiser, the number of artists invited, the artist/Gallery percentage on sold work, the price of the work, the time involved by board and staff to organize and install exhibit and the cost of installation. At its meeting on August 1, the Curatorial Committee proposed three options to present to the Board:
 1. Invite 3-8 artists to use the Gallery space in an environmental way to address the holiday theme. Exhibit small holiday gift items in the environments for sale for under \$100.
 2. Invite 60 artists to exhibit 2 works for sale (in a format similar to last year - any media, no larger than 18" sq.) One work would illustrate the artists' feeling about the holiday season and be priced from \$50-\$150. The other would be a smaller piece, tree ornament priced from \$10-30.
 3. Raffle off a major piece of donated art that would be exhibited along with artist made items for sale for under \$100.The Committee suggests that the artist/Gallery percentage be 50/50, that the expenses be kept low and that the staff time be kept at a minimum. Board members discussed the options and expressed concerns that the prices seemed too high, that the formats too complicated, that there is a lack of interest in selling raffle tickets and that December is too competitive a time of year for a raffle. Suggestion was made that artists be asked to donate work and that there be a pricing committee. Consensus was that no decision be made until after the retreat when the Board could evaluate fundraising exhibits/events and examine all the issues.

- McCarron is organizing an exhibition Crisis & Charisma (January 9 - February 15, 1986. Five of the seven artists to be included are: Hugh Buck, Julian Gaulkner, Ted Jouflas, Warren Muller and Mark Rubin.
- Environments (February 27 - April 15, 1985) conceived as a vehicle to exhibit all 9 proposals for the Outdoor Annex Project in conjunction with the the first installation of the three selected by panel members Jennifer Dowley, Toby Levy and Doug Hollis last year. The Board previously approved initiating the project with John Roloff's "Winter Stream/Driftin Rowboat (overturned)" in light of the fact that the total budget for all three has not yet been met, because of its visual impact and potential for raising funds to continue the project. McCarron reported that Roloff is unable to meet the October starting date due to previous committments. The Board discussed alternatives and decided to reschedule Environments for April 17 - May 17. Decision was based on discussion of the inappropriateness of either of the other two installations preceeding Roloff's. Anna Murch's performance/garden space requires seasonal planting /programming and Bill Fontana's sound sculpture is a non-visual piece. The Roger Berry/Helen Escobedo, Meridian proposal was suggested as an option for February but discussion deemed it better suited to be installed after the Roloff, Fontana, Murch installations.
- Contemporary Quilts (May 29 - July 5, 1986) proposed by 7 Bay Area quiltmakers with contemporary concepts about the traditional American craft. To be exhibited during the time of the American Craft Council Convention in Oakland. This exhibit will be the Gallery's first craft related exhibition and an opportunity to further expand within the community.

7. FINANCE AND DEVELOPMENT - Campbell

- Copies of the 85-86 Budget were reviewed. McCarron and Campbell will present an analysis of last year's budget at the next meeting. Encapsulated summary: End of year report is very positive with \$120,000 budget and spending just under \$100,000. Income assumptions were scaled down during year and gallery records are very accurate accounts of spending. It was difficult to anticipate income with all raised income from private donations and sales of art.

Projected income this year:

City and County of San Francisco	\$69,943 (approved)
Paul L. & Phylis Wattis Foundation	5,000 (Outdoor Annex or CAC grant match)
Walter & Elise Haas Fund	5,000 (½ Outdoor Annex ½ Indoor exhibit)
California Arts Council	10,000 (pending -Installation personel and consultants)
T.B. Walker Foundation	10,000 (denied)
Security Pacific National Bank	12,000 (pending - Outdoor Annex)
Cresent Porter Hale	10,000 (pending - CAC match)
Other; Irwin Foundation	12,000 (pending -renovation/equipment)
Private donations	12,000 (4,000 at present)
Earned income	8,000
Slide Registry Membership	700
PROJECTED TOTAL BUDGET	\$144,643
PROJECTED TOTAL EXPENSES	142,749

Friends of the Arts fiscal fee of 10% has been budgeted into expenses but they are expecting to lower that fee. McCarron noted other ways in which the expense budget might be lowered: purchasing typewriters instead of renting them and with guest curated exhibits, spending less than the Gallery initiated exhibits.

Campbell encourages volunteers to join the Finance and Development Committee which consists of Campbell and McCarron at this time.

- McCarron introduced a Williwear fundraiser idea. Williwear is marketing 20 artist t-shirts by indentifying itself with cultural institutions across

America. Brian Watson, production agent has approached the Gallery as a possible site to display and sell the shirts for \$18.00 each with a profit of \$9.00 per shirt to the Gallery. Brenda Zimmerman, director of Friends of the Arts suggests planning a fundraising event in conjunction with selling the shirts. The Board requested that Brenda Zimmerman prepare a fact sheet with specifics about potential income, gallery time investment and fiscal fees. Other concerns expressed by the Board were display of shirts in the Gallery, how long shirts have been on the market and how cash and sales tax would be handled.

7. NEW BUSINESS

Minutes of the last meeting were approved after discussion that more accuracy be reflected in recording votes; the Contemporary Quilt exhibition has not officially been approved by the Board.

8. ADJOURNMENT

The meeting was adjourned at at 7:40 p.m.

submitted by Kathleen Kolba

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

October 10, 1985

DOCUMENTS DEPT.

OCT 18 1985

MINUTES

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From a meeting of the Advisory Board of the Arts Commission Gallery held on October 1, 1985.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:20 by chairperson Martha Campbell.

Members present:

Martha Campbell
Judith Dunham
Wanda Hansen
Anne Healy
Louise Jordan
Phil Linhares
John McCarron
Mark McCloud
Mary Robinson

Members absent:

Margy Boyd
Jerry Carlin
Dewey Crumpler
Debra Dooley
Helene Fried
David Ireland
Toby Klayman
Modesto Lanzone
Anne Walker
Rene Yanez

2. REPORT FROM CHAIR

No report from chair.

3. DIRECTOR'S REPORT: McCarron

- The Gallery has sold eight photographs from the SNAP! exhibition. Anne Walker purchased six pieces for \$1320, Michael Madison, one piece for \$500, And Yvonne Cannon, one piece for \$150, for a total of \$1960. in sales. Twenty-five percent, less the 7½% Friends of the Arts fiscal fee, will be income for the Gallery.
- The issue of the Gallery's commission in sales will be discussed at the next board meeting when more members will be present.
- McCarron has contacted the Museum of Photographic Art in San Diego, the University of Arizona, Tempe and the University of Nevada, Las Vegas in attempt to secure two locations to travel SNAP! There has been no word from Sam Wagstaff regarding any arrangements for SNAP! to travel to ICP in New York. Two locations are necessary to make traveling this show a cost feasible option.
- The photographers in SNAP! have contributed financially and by providing b/w photos to produce a catalog to document the exhibit. The catalog will be in the format of Photo Metro and will be distributed as an insert in that magazine and/or travel with the exhibit as independent documentation.
- Martha Campbell has contributed \$600.00 to pay for the facilitator at the Board retreat on September 7.

BUTIONS

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM

CONTRIBUTIONS- The Gallery has been awarded a \$5300.00 grant from the California Arts Council, to be used for professional fees. A match for this grant is being sought from Crescent Porter Hale Foundation and Callisan Foundation.

- The William G. Irwin Charity Foundation and the T.B. Walker Foundation have both denied the Gallery grant requests. McCarron and Campbell are preparing an updated budget to reflect changes in the projected budget.
- McCarron expressed his concern about a cash flow problem for exhibits in December and January. The balance in the Friends of the Arts account is too low to cover expenses for producing announcements for these exhibitions.
- McCarron distributed a list of In-Kind contribution needs. Materials are needed for the Outdoor Annex projects and equipment is needed for the Gallery.

- Kolba reported on Volunteer time contributions. In addition to all the Board members' time, in the past year interns and volunteers have donated approximately 1500 hours. Interns from the Art Institute, CCAC and School of the Arts =493hrs., self-referred volunteers =525 hrs., and Project 20(court ordered community service) 487 hrs.

Dunham asked that the minutes reflect the Board's interest in finding a way to acknowledge the Interns and volunteers.

STAFF ISSUES -Staff overtime hours accrued for the past year: John =226 hrs. with 68 hours unused. Kathleen =205 with 111 unused. John has 4 wks. vacation due and Kathleen has 2 wks. vacation due. To comply with the Arts Commission's instructions to accumulate no over-time, McCarron and Kolba asked for the Board approval to change the Gallery hours from 11-6 Tuesday--Saturday to 11-5pm, and from 11-9 Thursday to 11-8pm. Attendance during these hours averages 8 people per hour, a significant drop from an average of 20 people per hour at mid-day. Motion was made and passed to change the public hours to 11-5pm Tuesday - Saturday and 11-8 on Thursday.

- The Board of Supervisors approved reclassifying both Gallery staff positions to match the responsibilities of the jobs. Civil Service will administer tests to establish lists for hiring these positions. John and Kathleen both must rank as one of the top three applicants in order to be hired for the jobs they now hold. The Board agreed with Campbell that it is appropriate for her to contact Claire Issacs to discuss this matter.

4. CURATORIAL COMMITTEE REPORT: Healy

- The meeting of September 17, 1985 was not well attended. Electing a chair for the committee was postponed until the next meeting on October 22, 1985.
- The committee proposed that the Dec. exhibit be called CHAIN REACTION and be an invitational initiated by Board and staff. Each board member will select one artist who in turn will select one artist who in turn selects one artist. Each board member is responsible for submitting the three artists names to the Gallery by October 10. All work must be delivered to the Gallery by the artist ready to install on November 26 or 27. The budget of \$1000. for this exhibit is for designing, printing and mailing the announcement and for installation costs. Campbell

Minutes/October 1, 1985

Advisory Board of the San Francisco Arts Commission Gallery

will contact Safeway about printing, to defray some of the expense. Motion was made and passed that the Gallery include CHAIN REACTION on the exhibition schedule.

- The Committee proposed that Wayne Zebzda do an installation called Symphony for Road Flares in the Outdoor Annex in January. There would be no expense to the Gallery to do this installation. Motion was made and passed to include Wayne Zebzda's outdoor installation on the exhibition schedule, and to provide an honorarium.
- The committee decided to change the December exhibition from a two week show to a five or six week show that will no longer be a fund raiser.
- The committee would like to devote a Board meeting to the history of the Outdoor annex. It was suggested that this report be included on the December agenda.

5. BUSINESS COMMITTEE REPORT: Campbell

-Financial report- current income:

City & Co. S.F.	83,000	(13,000 for renovation)
Wattis	5,000	(Outdoor)
Hass	5,000	(50% Outdoor & 50% Indoor exhibition)
CAC	5,300	needs match (staff support & consultants)
private donations	12,000	targeted -(4,000 actual; 3500/SNAP 500/Pit)
Callisan	10,000	pending (Outdoor)
Crescent Porter Hale	10,000	pending (CAC match)
Security Pacific	12,000	pending (Outdoor)

-At next Board meeting, Campbell and McCarron will present a comparison of current expenses with the budget prepared in June. Rescheduling of Outdoor Annex exhibitions has reduced the expected expenses.

-Next meeting of the Business committee meeting will be on October 30 at lunch.

6. NEW BUSINESS

Being no new business, the meeting was adjourned at 8 pm.

submitted by Kathleen Kolba

IN KIND CONTRIBUTION NEEDS

SAN FRANCISCO ARTS COMMISSION GALLERY

October 1, 1985

MATERIALS

- (15) sheets of 1/8" steel (4 x 8')
- (500 feet) 4' x 4' 3/4" plywood
- (130 feet) 2' x 6'
- (5 sheets) 1/8" regular 3/4 #9 expanded metal
- (400 lbs) concrete
- (10 cubic yd) of top soil/mulch
- (15) 100' rolls of roofing paper
- (20) 20' lengths of rebar
- (20) 15lb. bags cottonseed meal, a balanced organic fertilizer
- (10) cubic yd. sand

EQUIPMENT

- (2) self correcting, electric typewriters
- (1) 35mm slide carousel projector with zoom lens
- (1) 3/4" video cassette deck with monitor
- (1) 16 mm film projector
- (1) custom designed reception/information desk

RECEPTION

Beer

Wine

Calistoga

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

31 October, 1985

A meeting of the Advisory Board of the Arts Commission Gallery will be held Tuesday, November 5, 1985 at 6pm.

AGENDA

1. Roll Call/Call to Order
2. Approval of Minutes from last meeting
3. Report from the Chair- Campbell
4. Director's Report
5. Business Committee: Campbell
 - Budget review
 - Fundraising
6. Curatorial Committee: Healy
 - Review Exhibition Schedule
 - Art Festival
 - Public Art
7. Discussion on sales of art
8. New Business
9. Adjournment

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Please let the Gallery know if you will not be attending this meeting

Thanks!

Marty Campbell, Judith Dunham, John McCarron

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM



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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

November 9, 1985

MINUTES

From a meeting of the Advisory Board of the San Francisco Arts Commission Gallery held on November 5, 1985.

1. ROLL CALL/CALL TO ORDER

The meeting was called to order at 6:15 pm by chairperson Marty Campbell.

Members Present:

Margy Boyd
Marty Campbell
Dewey Crumpler
Wanda Hansen
Anne Healy
David Ireland
Louise Jordan
Phil Linhares
John McCarron
Rene Yanez

Members Absent:

Jerry Carlin
Debra Dooley
Judith Dunham
Helene Fried
Toby Klayman
Modesto Lanzone
Mark McCloud
Mary Robinson
Anne Walker

DOCUMENTS DEPT.

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2. APPROVAL OF MINUTES

A motion to approve the minutes of the meeting on October 1, 1985 was passed.

3. REPORT FROM CHAIR - Campbell

- Campbell asked Louise Jordan to report on the Friends of the Arts meeting with Arts Commission staff on October 29. Topics covered at the meeting were: the Friends role as a Fiscal Agent, establishing separate accounts for each Arts Commission program, developing a Friends of the Arts membership, and a benefit premier of Universal Pictures' Out Of Africa on December 18.
- Campbell represented the Gallery at the Friends of the Arts Tea Dance on Oct. 25.

4. DIRECTOR'S REPORT - McCarron

- McCarron introduced Isabel Lee, a CCAC Intern currently working in the Gallery.
- CALIFORNIA DESIGN: 2 has been extremely well attended. The opening reception attendance was over 700. The new Gallery hours haven't reflected any drop in attendance.
- The Gallery was mentioned in AAA MOTORLAND Magazine (Nov./Dec. issue) in an article about the Civic Center.
- David Levi-Strauss has written an article about SNAP! for AFTERIMAGE Magazine published in New York.
- Sam Wagstaff purchased two pieces from the SNAP! exhibition. These photographs, by Marion Bulin and Storey will be included in an exhibit of his collection traveling to Paris and London.
- The Gallery has been advised by Linda Coven, Business Volunteer, that an IBM or MacIntosh computer would best suit the needs of the Gallery. The Gallery plans to purchase a computer with funds from the renovation money from the Herbst Foundation in 1982.

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM

DIRECTORS' REPORT continued

-McCarron will be attending a Visual Art/Art in Public Places conference in Seattle on November 7 - 10, 1985.

5. BUSINESS COMMITTEE REPORT - Campbell

- Campbell distributed copies of the current budget and a budget reconciliation.
- The Arts Commission allocated \$6,919 to the Gallery for the CAC match (\$5300) and for CHAIN REACTION(\$1619). McCarron expressed concern about the difficulty in obtaining access to the allocation money in the City accounts.
- The Business Committee recommends a drive to solicit private donations in the near future.
- Campbell encouraged more Board members' participation on the Finance Committee and with fund-raising.

6. CURATORIAL COMMITTEE REPORT - Healy

- The committee met on October 22 and elected Anne Healy as new chair.
- Revised exhibition schedules were distributed and discussed. Important changes are in the dates of CHAIN REACTION (December 10 - January 18); Public Art/San Francisco Arts Festival (September 12 - October 25, 1986); and the unscheduled time of March 28 - May 10, 1986. Healy and McCarron suggested a two person installations show by Board moninated candidates for the unscheduled time.
- Board members are encouraged to help with installing CHAIN REACTION during the first week of December.

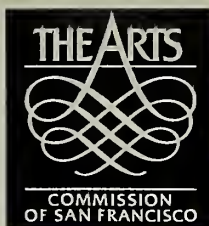
7. DISCUSSION ON SALES OF ART

- Gallery commission policy was discussed. Motion to charge a commission on sales was passed. Motion to keep commission at 25% with a review in six months was passed.

8. NEW BUSINESS

Being no new business, the meeting was adjourned at 7:30 pm.

submitted by Kathleen Kolba



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

December 17, 1985

MINUTES

From a meeting of the Advisory Board of the San Francisco Arts Commission Gallery held on December 3, 1985.

I. ROLL CALL/CALL TO ORDER

The meeting was called to order at 6:15 pm by chairperson Marty Campbell.

Members PRESENT:

Margy Boyd
Marty Campbell
Jerry Carlin
Debra Dooley
Anne Healy
David Ireland
Louise Jordan
Toby Klayman
Phil Linhares
John McCarron
Mark McCloud
Mary Robinson

Members NOT PRESENT:

Dewey Crumpler
Judith Dunham
Helene Fried
Wanda Hansen
Modesto Lanzone
Anne Walker
Rene Yanez

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II. APPROVAL OF MINUTES

A motion to approve the minutes of the meeting on November 9, 1985 was passed.

III. REPORT FROM THE CHAIR - Campbell

No report from chair.

IV. INTRODUCTIONS

Campbell introduced Hal Kaufman, President, Friends of the Arts and Brenda Zimmerman, Executive Director, Friends of the Arts and Claire Isaacs, Director, Arts Commission. Hal Kaufman distributed information on Friends of the Arts and explained their role as fiduciary and fund raisers. The Friends have a goal of raising \$92,000 for running the organization and supporting the Arts Commission programs. Allocation of the money is not a role of the Friends. Fundraising events will be affordable events such as the Tea Dance and the movie premier as well as a membership drive.

-Claire Isaacs spoke of the Gallery's relationship to the Commission. She reviewed the Gallery's position as a municipal program, (i.e., city building, and civil service employees), and discussed how city budget affects gallery budget. She reported on the Pops Concerts as the Arts Commission's main source of income and reviewed the 1986 Arts Festival format as outdoor sculpture with performance and poetry, expanded satellite exhibits and a sculpture symposium.

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM

INTRODUCTIONS, continued

Claire Isaacs discussed City Hall's interest and lack of interest in the arts and spoke of an improved image of the Arts Commission in other city departments.

Board members suggested inviting supervisors or their aides to attend a board meeting.

V. DIRECTOR'S REPORT

No director's report, due to lack of time.

VI. CURATORIAL COMMITTEE REPORT - Healy

-CHAIN REACTION opens on Tuesday, December 10, 1985 - January 18, 1986.

-The Curatorial Committee welcomes suggestions from the Board for mid-career artists and/or artists who work environmentally in site-specific format for a two person exhibit from March 28 - May 10, 1986. A decision will be made in January.

VII. BUSINESS COMMITTEE REPORT - Campbell

The Business Committee met at 5 pm, December 3, 1985. Sub-committees were formed to address the objectives of the committee as follows:

Recognizing donors - Louise Jordan, Mary Robinson, Debra Dooley.

Develop fundraising plan - Marty Campbell, John McCarron.

Fundraising event - Debra Dooley, Mary Robinson.

The fundraising event being considered is a small birthday party for Phyllis Wattis.

-New gifts:

Louise Jordan - typewriter from Crocker Bank.

\$100 for McCarron's trip to Public Art conference in Seattle.

Anne Walker - hot water heater.

Modesto Lanzzone-12 cases of wine and 6 cases of beer for CHAIN REACTION reception

VIII. NEW BUSINESS

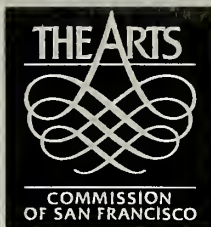
No new business.

IX. ADJOURNMENT

The meeting was adjourned at 7:30 pm.

submitted by K. Kolba

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery on January 14, 1986.

1. ROLL CALL/CALL TO ORDER

The meeting was called to order at 6:00 pm by chairperson Judith Dunham.

Members Present:

Margy Boyd
Marty Campbell
Dewey Crumpler
Debra Dooley
Judith Dunham
Helene Fried
Wanda Hansen
David Ireland
Louise Jordan
Modesto Lanzone
John McCarron
Mary Robinson

Members Absent:

Jerry Carlin
Anne Healy
Toby Klayman
Phil Linhares
Mark McCloud
Anne Walker
Rene Yanez

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2. DIRECTOR'S REPORT- McCarron

=New gifts: Security Pacific - \$12,000 to fund projects in outdoor lot adjacent to gallery.
Marty Campbell - \$100.
U.S. Steel - in-kind steel=\$600.
Anne Walker - \$750 (percentage of purchase of Bob Dix's "C.E.'s Chair" from CHAIN REACTION.)

=Reactions to CHAIN REACTION have been very favorable. Attendance to date has been 1700. It was reviewed in the Oakland Tribune and pictures from the opening reception printed in the Nob Hill Gazette. The exhibit closes January 18.

=The Arts Commission elected new officers: President, Jackie Nemerovski and Vice President, Bob LaRocca. New committees have not yet been established. Nemerovski has requested agendas for all Gallery meetings and will attend Advisory Board meetings occasionally. Motion was made that the Board thank Cissie Swig and congratulate Jackie Nemerovski. Marty Campbell will write to both of them.

3. REPORT FROM THE CHAIR - Dunham

A.) Topic for Discussion: How to Best use a Consultant.

The Gallery has \$2000 from the CAC grant and match to spend on PR and Development consultants. Dunham has offered to

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GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8PM

Minutes/January 14, 1986

Advisory Board of the San Francisco Arts Commission Gallery

investigate several consultants, including Board suggested Janice McKenzie, to report to the Board at the next meeting.

- B.) The Big Picture: review of financial situation and program scheduling for the next year.
CRISIS & CHARISMA - Jan. 31 - March 15 curated by John McCarron.
Opening reception Jan. 30 5-8 pm.

Curatorial committee will meet Jan. 18 to discuss exhibit for April and May. Two options are a two person exhibit of mid-career artists or a two person exhibit of installation artists. The committee will bring recommendations to the Board at the Feb. 4 Board meeting. One consideration will be a fund raising event to be held in the Gallery during that time. Debra Dooley reported on meeting with Phyllis Wattis to discuss honoring her on her birthday as the occasion for the event. Dooley will have a definite answer from Phyllis Wattis to report by the Feb. 4.

FIVE ARTISTS: QUILTS - May 23 - July 5 will be in the Gallery during the American Craft Council conference in Oakland in June.

July 18 - August 30 The Arts Commission Neighborhood Arts Program has proposed an exhibit of CAC funded artists-in-residence from the cultural centers. More details and information are necessary before committee can recommend this exhibit to the Board.

September 12 - October 25 Public Art/San Francisco Arts Festival.

November 7 - December 20 Possibly, Theatre in the Gallery. Board members are encourage to contribute ideas and suggestions to this proposal.

Outdoor lot:

Mid-April through September: John Roloff, "Winter Stream/Drifting Rowboat (overturned)", followed by projects by Anna Murch and Bill Fontana. The Outdoor lot exhibition program is completely funded by Haas Fund, Wattis Foundation and Security Pacific.

4. NEW BUSINESS

Curatorial Committee meeting on January 18 at 2 pm.

Next Board meeting February 4 at 6 pm.

5. The meeting was adjourned at 7:25 pm.

submitted by K. Kolba
January 28, 1986

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January 31, 1986

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A meeting of the Advisory Board of the Arts Commission Gallery will be held Tuesday, February 4, 1986 beginning at 6pm.

AGENDA

- 1.) Roll call/call to order
- 2.) Report from the Chair: Martha Campbell & Judith Dunham
- 3.) Director's Report: John McCarron
- 4.) CURATORIAL COMMITTEE: ANNE HEALY

Final selection of artists for a two person exhibit in our April / May time slot.

Slides will be shown of the following artists: (Mid Career)
Lois Anderson, Jack Scott, Jack Ogden, Brian Rush, Jerry Concha,
Brian Long, K. Lee Manuel, Gary Bennett, David Maxim.
(Installation) Lisa Hein, Clarice Dreyer, Julianne Frizzel.

- 5.) Business Committee: Debra Dooley will report on the WATTIS fundraiser.

Martha Campbell will discuss a donor thank you celebration.

- 6.) New business
- 7.) Adjournment

Please let us know if you cannot attend this meeting.

Thank you.

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GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM



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155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery on February 4, 1986.

1. ROLL CALL/CALL TO ORDER

The meeting was called to order at 6:00 pm by chairperson Judith Dunham.

Members PRESENT:

Marty Campbell
Jerry Carlin
Debra Dooley
Judith Dunham
Anne Healy
David Ireland
Louise Jordan
Modesto Lanzzone
Phil Linhares
John McCarron

Members ABSENT:

Margy Boyd
Dewey Crumpler
Helene Fried
Wanda Hansen
Toby Klayman
Mark McCloud
Mary Robinson
Anne Walker
Rene Yanez

2. REPORT FROM THE CHAIR - Dunham

- Security Pacific, who contributed \$12,000 to the Gallery's outdoor exhibition program, will be hosting a black tie cocktail buffet in the Gallery on March 24 to open an exhibit of paintings from their collection that will be in the Gallery from March 24-31. Tressa Miller from Security Pacific and John McCarron will curate the show. Security Pacific will produce and send a general announcement to the Gallery's mailing list. This exhibit will not set a precedent for showing corporate collections in the Gallery.
- Dunham will meet with Janice McKenzie and others regarding P.R. consulting and/or marketing. She will report and make recommendations at the next Board meeting.
- The terms of some Advisory Board members will expire in June. Dunham will be consulting those members to determine who wishes to serve a second term. She will also start the nominating procedures for new members, and welcomes recommendations from the Board

3. DIRECTOR'S REPORT - McCarron

The CRISIS & CHARISMA opening on January 30 was a successful event. Wayne Zebzda's "Symphony for Road Flares" highlighted the evening, and will be activated again on March 13. Channel 4 - 11 o'clock news covered both the indoor and outdoor opening events.

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GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM

Director's report continued,

New Donations: in-kind from Judson Steel for John Roloff installation

4. CURATORIAL COMMITTEE REPORT - Healy

- Healy requested a special executive committee meeting to recommend changes in Curatorial Committee procedures to improve its effectiveness and efficiency.
- The exhibition for April/May is still undecided. Slides were shown for possible two or three person show. Dunham, Healy and McCarron will make studio visits before proceeding any further in the selection process.

5. BUSINESS COMMITTEE REPORT - Dooley and Campbell

- Dooley reported that the Phyllis Wattis Birthday fundraiser will be held in the Gallery on Sunday afternoon, April 20. Tickets will be \$50 per person and artists will be asked to entertain by decorating cakes. All Board members are asked to be involved with serving, clean-up, cake baking and also to help with suggestion for donations of beer, wine and caterers.
- Campbell is helping organize a thank you party for significant donors in conjunction with an event honoring the artists of CRISIS & CHRISMA. It will be on Friday, March 7 from 6-8 pm. Friends of the Arts volunteers will prepare and serve a cocktail buffet and Wayne Zebzda will activate his "Symphony for Road Flares". Campbell will solicit in-kind donations for this event.

6. NEW BUSINESS

The next Board meeting will be on March 4 at 6 pm.

7. ADJOURNMENT

The meeting was adjourned at 7:30 pm.

Submitted by K. Kolba
February 18, 1986

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

February 18, 1986

A meeting of the Advisory Board of the Arts Commission Gallery will be held
Tuesday, March 4, 1986 at 6 pm.

AGENDA

- 1) Roll Call/Call to Order
- 2) Introductions (visitors from the Junior League)
- 3) Report from the Chair - Campbell and Dunham
- 4) Director's Report - McCarron
- 5) Curatorial Committee Report - Healy
- 6) Business Committee Report - Campbell and Dooley
- 7) New Business
- 8) Adjournment

PLEASE CALL IF YOU CANNOT ATTEND THIS MEETING.

THANK YOU.

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GALLERY HOURS: Tuesday through Saturday: 11-6 PM Thursday: 11-9 PM



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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

April 9, 1986

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery on April 1, 1986.

1. ROLL CALL/CALL TO ORDER

The meeting was called to order at 5:45 pm by chairperson

Martha Campbell.

Members present

Margy Boyd

Martha Campbell

Jerry Carlin

Dewey Crumpler

Judith Dunham

Helene Fried

Wanda Hansen

Louise Jordan

Phil Linhares

Mark McCloud

Anne Walker

Rene Yanez

Members absent

Debra Dooley

Anne Healy

David Ireland

Toby Klayman

Modesto Lanzone

Mary Robinson

also present: Claire Isaacs

2. REPORT FROM CHAIR - Campbell

Marti Campbell and Margy Boyd met with Claire Isaacs regarding the hiring of a new director. The position is presently classified as Curator II by the Civil Service Commission and unless it can be made exempt from Civil Service rules, the director must be hired from a list of eligible applicants for that classification. Due to John McCarron's accumulated vacation and overtime, the job is not officially open until he has been paid for those hours.

The Board expressed concern that someone be hired temporarily to help with the work load in the gallery in the interim period, and that the funds to pay that person be the Arts Commission's responsibility. Meetings will be set between Claire, Marti, Judith and Kathleen to discuss job description for the position. The interim period will be approximately 4 months.

3. DIRECTOR'S REPORT

There was no director's report.

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GALLERY HOURS: Tuesday through Sunday, 11-6 PM Thursday: 11-9 PM



Art Commission Director's report continued:

Claire requested that the Board develop a policy for use of the Gallery by outside groups. She reported on attending a conference on Museum law and shared written material that was distributed at the conference regarding legal concerns for public facilities and private events. She suggested that the Board set rules and guidelines with the Gallery's specific needs and concerns in mind. She will present these to the city attorney and the Arts Commission for approval.

7. OLD BUSINESS

Judith Dunham will continue to work on negotiating with a Public Relations consultant.

The meeting was adjourned at 7:30 pm.



4. CURATORIAL COMMITTEE REPORT

There was no curatorial committee report.

5. BUSINESS COMMITTEE REPORT - Louise Jordan

The Friends of the Arts secured a donation of a Xerox machine for the Gallery from Business Equipment Company in exchange for an ad in the POPS concerts programs.

6. ARTS COMMISSION DIRECTOR'S REPORT - Claire Isaacs

There are no alternative sources of funds to pay the salary for an interim person until the director's position is vacated. In the meantime, Claire will attend Board meetings to work with the Board on policy and Michael Bell will work with Kathleen on city operations.

The director's position as John McCarron had it was a permanent city position filled on a temporary requisition because there was no existing list at the time. There are now 11 qualified people on a list who are eligible to take a civil service exam for Curator II, the classification of the Gallery director's job and the two Art in Public Places coordinators' jobs. To hire a new director for the gallery, Civil Service has presented several options:

1. Reopen the job with Civil Service and accept more applications from qualified applicants to expand the list. Civil Service will not do this without a strong rationale because it is unfair to the existing candidates. This approach would also jeopardize the incumbents for the Art in Public Places positions.
2. Give two separate exams for Curator II. Test for Curators of the Art in Public Places from the existing list and take new applications and test separately for the Gallery director job. It's unprecedented with Civil Service at this time but because the jobs are so different this approach still remains an option.
3. Convince Civil Service that the Arts Commission and Airport Commission should hire curators without going through Civil Service examination process. Advertise and make selection from qualified applicants. Claire will work with Elsa Cameron from the Airport Commission to secure this option.

At the actual time of hiring, Claire as the appointing officer will make the final decision but she will work together with the Board in selecting a person acceptable to all. The newly hired director will be probationary for 6 months before becoming permanent.

Claire will meet with Marti and Judith regarding interim period; what's needed and how it will be funded.



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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4415

THERE WILL BE A MEETING OF THE ADVISORY BOARD OF THE ARTS COMMISSION
GALLERY on TUESDAY, MAY 6, 1986 at 6 pm.

AGENDA

1. Roll Call/Call to Order
2. Report from Chair - Campbell/Dunham
a. allocation for interim position.
3. Curatorial Committee Report - Healy
a. Roloff opening May 10, 3-5pm.
b. Landscapes or other options for July 18 - August 30.
c. Public Art Symposium and exhibit September 12 - October 25.
4. Business Committee Report - Campbell
5. Old Business
6. New Business
7. Adjournment

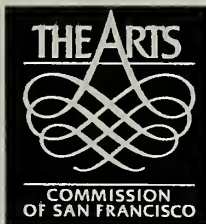
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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

May 20, 1986

Gallery Board

MINUTES

From a meeting of the Advisory Board of the Arts Commission
Gallery on May 6, 1986.

1. ROLL CALL/CALL TO ORDER

The meeting was called to order at 6:10 pm by chairperson
Judith Dunham.

Members present:

Martha Campbell
Judith Dunham
Helene Fried
Anne Healy
David Ireland
Louise Jordan
Phil Linhares
Mark McCloud
Rene Yanez

Members absent:

Margy Boyd
Jerry Carlin
Dewey Crumpler
Debra Dooley
Wanda Hansen
Toby Klayman
Modesto Lanzone
Mary Robinson
Anne Walker

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JUN 4 1986

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REPORT FROM DIRECTOR OF ARTS COMMISSION - Claire Isaacs

The Arts Commission passed a resolution authorizing a transfer of \$5400 from the Public Art Fund to the Gallery for the purpose of temporary staffing. Any amount unused at the time of hiring a new Gallery director will be re-allocated for another purpose.

Claire Isaacs is working with the Airport Commission on a Charter Amendment to exempt curator positions from Civil Service hiring restrictions. The procedure includes passage by Airport Commission, notification to Mayor's office, introduction by Board of Supervisors to committee before being placed on the ballot in November. Claire Isaacs and Jackie Nemerovski have an appointment with John Molinari to discuss the importance of exempting curators. If the Board of Supervisors votes not to put this item on the ballot, Civil Service exams will be given to those on their existing list of qualified applicants in July.

Claire Isaacs asked the Gallery Advisory Board to develop some exhibition proposals and budgets for which Jackie Nemerovski can try to find funding.

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GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

Report from Director of Arts Commission, continued:

Claire Isaacs reminded the Advisory Board of the importance of setting a policy and guidelines for use of the Gallery by outside groups. Martha Campbell will draft a letter defining the policy and guidelines.

2. REPORT FROM THE CHAIR - Dunham

Judith Dunham introduced, and the Board discussed the topic of the procedure for hiring a temporary employee. Kathleen Kolba will send a job description to all Board members and to directors of several similar exhibition spaces who can refer people to the Gallery for interviewing. A Board member will be present at the interviews.

3. CURATORIAL COMMITTEE REPORT - Healy

Anne Healy apologized to the Committee for missing the meeting on May 13.

The opening reception for John Roloff's installation is on Saturday, May 10, 1986 from 3 - 5 pm. Judith Dunham volunteered to call the Chronicle with "filler" information about the opening. The Board was encouraged to attend.

The Committee recommends a landscape show for the July 18 - August 30 exhibition; but decided to postpone an exhibit of 3-5 mature landscape artists (70-80 years old) that was discussed in the committee meeting. Phil Linhares suggested that the Board invite approximately 15 artists whose art is landscape influenced. Board members will bring slides of suggested artists to the next committee meeting. Anne Healy will get suggestions of artists from members who were not at the Board meeting. Final selections will be made at the next Curatorial Committee meeting on Thursday, May 22 at 6 pm.

Anne Healy has been meeting with Regina Almaguer, Jill Manton and Kathleen Kolba regarding a Public Art symposium to be held in the Gallery during the Art Festival in September. The Finance Committee allocated \$3500 of a 10,000 request to supplement \$2000 from Festival funds for a symposium. The symposium committee will meet on Friday, May 9 to determine the perimeters of the symposium within the existing budget. To accommodate the symposium, the Gallery will need to consider the restrictions on the exhibition scheduled for that time. Possibilities for an exhibition include: commissioning an artist to design an installation that is functional as well as aesthetic, or commissioning muralists and/or "writers" (graffiti artists) to paint on temporary panels inside the Gallery. Both options will require additional funding above the usual exhibition budget.

4. BUSINESS COMMITTEE REPORT

There was no Business committee report.

The meeting was adjourned at 8:00 pm.

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

From a meeting of the Advisory Board of the Arts Commission
Gallery on June 3, 1986

1.) CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:10 pm by chairperson
Martha Campbell.

Members Present:

Margy Boyd
Martha Campbell
Jerry Carlin
Debra Dooley
Helene Fried
Louise Jordan
Modesto Lanzone

Members Absent:

Dewey Crumpler
Judith Dunham
Wanda Hansen
Anne Healy
David Ireland
Toby Klayman
Phil Linhares
Mark McCloud
Mary Robinson
Anne Walker
Rene Yanez

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2.) REPORT FROM DIRECTOR OF ARTS COMMISSION - Claire Issacs

- Claire Issacs, Jackie Nemerovski and Modesto Lanzone met with Supervisor Molinari to request that the Arts Commission's curator positions be made exempt from Civil Service hiring procedures. Mr. Molinari introduced the item to the Board of Supervisors and it went on the calendar of the Rules and Legislation Committee.
- If the item is rejected and doesn't get on the ballot in November, or if voters reject it in November, Civil Service examinations will be given. Claire recommended that procedures to hire a director begin by forming a personnel selection committee of three members of the Advisory Board who will work with her to write a job description and determine how to advertise if that becomes appropriate.

3.) REPORT FROM THE CHAIR - Martha Campbell

- Martha Campbell announced that she will resign from the Friends of the Arts Board for personal reasons. Louise will represent the Gallery on that Board. Campbell will find out from the Friends if another Gallery board member should replace her on the Friend's board.
- According to the By-Laws, the original Board members, who began their terms in July 1983, will complete their terms in June 1986. Motion was made and passed to extend the terms of those members through September.

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GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

Report from the Chair, continued:

- Campbell distributed a draft of a Usage Policy for the Gallery. She will refine it and send it to Claire Isaacs who will consult the city attorney and present it to the Arts Commissioners.
- 4.) CURATORIAL COMMITTEE REPORT - Kathleen Kolba
 - The committee reviewed slides for a Landscape exhibit from July 18 - August 30, 1986. The artists invited to participate include: Shirley Arantes, John Di Paolo, Dan Gottsegen, Roxanne Hills, Mildred Howard, Ramiro Martinez and Heather McGill.
 - The Committee has asked Lisa Hein to design the interior of the Gallery to accommodate the Public Art Symposium in conjunction with the Arts Festival in September. This exhibit will require additional funding. Kolba will present the proposal at the Arts Festival meeting on June 6 before taking it to the Finance Committee.
- 5.) OLD BUSINESS
 - Judith Dunham, Kathleen Kolba and David Hyry will meet to discuss marketing goals and public relations plans. Issues he will be asked to address are 1.) determining current audience and targeting potential new audiences, 2.) formulating public relations program to reach new audience and reach more effectively the existing audience. His fees are to be paid from the CAC grant.
 - Herbst Foundation funds earmarked for renovation have been used to install track lighting on the beam that previously had none and to install electrical outlets on the exterior of the building to provide lighting for the outdoor lot. Remaining funds will be used to construct movable walls to replace the temporary ones being used now.
- 6.) NEW BUSINESS
 - Debra Dooley presented a proposal for an exhibit of drawings by Judith Clancy. Debra will attend the curatorial committee meeting on June 19 to propose this exhibit as a possible fund-raising opportunity.
- 7.) ADJOURNMENT

Being no further business, the meeting was adjourned at 7:15 pm.

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery on July 1, 1986.

1.) CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:15 pm by chairperson Judith Dunham.

Members present:

Martha Campbell
Judith Dunham
Anne Healy
David Ireland
Rene Yanez

also present:
Claire Isaacs

Members absent:

Margy Boyd
Jerry Carlin
Dewey Crumpler
Debra Dooley
Helene Fried
Wanda Hansen
Louise Jordan
Toby Klayman
Modesto Lanzone
Phil Linhares
Mark McCloud
Mary Robinson
Anne Walker

2.) REPORT FROM THE CHAIR - Judith Dunham

Dunham and Kolba met with David Hyry to discuss Public Relations for the Gallery. Hyry will review information on the Gallery and make a concentrated effort through 1986 to establish new means for promoting exhibitions and enlarging audiences, with special attention to fundraising possibilities. He will attend several Board meetings before making a final assessment and recommendation report in February 1987.

-Board Member news:

Helene Fried's Larry Halprin show opens on July 1 at SFMMA.
David Ireland and Mark McCloud are participating in the Hotel Project in Oakland July 3 - August 17.
Anne Healy and David Ireland will lecture at the Headlands Art Center in August.

3.) CURATORIAL REPORT - Anne Healy

-LANDSCAPE unusual vantages will open July 17 from 5-8 pm.
-City state - Auditorium as Artwork/A portrait of San Francisco in the Medium of Architecture, Lisa Hein's installation in conjunction with the Arts Commission's symposium on Public Art will open on September 13. This exhibit has the Visual Arts Committee's approval and the Finance Committee has allocated

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Curatorial Report, continued:

\$3,000 to help fund it. Still needed is \$5000 or in-kind donations of lumber. While Hein's piece is in the Gallery additional events will be scheduled to make optimum use of the space. Christine Tamblyn, who has been hired temporarily part-time this summer will help curate one evening of performance and one evening of video. Other events include poetry readings, and slide lectures.

- Photo Metro's 4th Annual Contest award winners will be exhibited from November 7-28, 1986.
- December is still unscheduled.
- Five Artists:Quilts has been very well attended, as were lectures by Michael Kile and Ted Cohen. This exhibit will close on July 3.
- Outsider Art is scheduled for April 30 - June 13, 1987. The guest curators will fund-raise to produce a catalog for this show.
- Dunham met with Dan Gregory, architectural editor for Sunset Magazine, who will prepare a proposal for review at the next Curatorial Committee meeting.
- Rene Yanez presented portfolios of graffiti artists that will be reviewed at the next Curatorial Committee meeting.
- The next Curatorial Committee was set for July 22, 1986 at 6:30pm

4.) BUSINESS COMMITTEE REPORT

Louise Jordan has secured \$1000 donation from Benjamin Lambert, President of Eastdil Reality Inc. of New York; asset manager of the Monadnock Building in San Francisco.

5.) REPORT FROM THE STAFF - Kathleen Kolba

There is public access to John Roloff's installation from Ivy St. from 11-2 daily, thanks to volunteers, interns and temporary staff who serve as monitors.

-Rene de Guzman and Christine Tamblyn have been hired on a part-time, temporary basis to help as installation technician and Gallery Assistant through August.

-Kolba will be away on vacation from August 5-25.

6.) OLD BUSINESS

Claire Isaacs will attend the hearing of the Rules and Regulations Committee, a sub-committee of the Board of Supervisors, to give testimony in favor of a charter amendment to exempt Arts Commission curatorial positions from Civil Service hiring procedures. She asked that some Board members also attend. She will notify Kolba who will contact Board members when a date and time for the hearing is set.

-Claire Isaacs requested that Dunham and Campbell meet with her to write a job description for the Director's position. The position will be temporary with the stipulation that if the Charter Amendment is not passed, the temporary person be allowed to test and compete with other civil service candidates for the position.

-Campbell and Dunham recommend that a nominating committee be formed to address the issue of Board members whose terms will expire in September.

page 3

Minutes/July 1, 1986

Advisory Board of the Arts Commission Gallery

7.) NEW BUSINESS

The Curatorial Committee suggested the idea of a Block Party as a fund-raiser, and recommends a special committee be formed to work on this idea.

-Claire Isaacs reported that the American Association of Museums will be meeting in San Francisco from June 7-11, 1987 at the Civic Auditorium. She suggested that the Gallery consider hosting a reception or open house for participants.

-Claire Isaacs asked that the Curatorial Committee review a proposal of Design by Motley from Nancy Carter at its next meeting.

8.) ADJOURNMENT

Being no further business, the meeting was adjourned at 7:30 pm.

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

There will be an Advisory Board meeting on Tuesday, September 2, 1986
at 6:30 pm.

AGENDA

1. CALL TO ORDER/ROLL CALL
2. REPORT FROM CHAIR - Marti Campbell
Director hiring update.
Proposition K.
3. CURATORIAL COMMITTEE REPORT - Anne Healy
4. REPORT FROM STAFF - Kathleen Kolba
5. OLD BUSINESS
6. NEW BUSINESS
7. ADJOURNMENT

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AUG 29 1986

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GALLERY HOURS: Tuesday through Saturday: 11-5PM Thursday: 11-8PM

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155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery on October 7, 1986.

The meeting was called to order at 6:45 pm by Martha Campbell.

Members present

Martha Campbell
Jerry Carlin
Dewey Crumpler
Anne Healy
Louise Jordan
Modesto Lanzone
Rene Yanez

Members absent

Margy Boyd
Debra Dooley
Judith Dunham
Helene Fried
Wanda Hansen
David Ireland
Phil Linhares
Mark McCloud
Mary Robinson
Anne Walker

also present, Claire Isaacs

1.) REPORT FROM THE CHAIR - Campbell

To report on hiring a director and on Proposition K, Campbell turned the floor over to Claire Isaacs. The interviewing committee (Isaacs, Campbell, Dunham and Healy) will review the applications independently and then decide together which candidates to interview, after October 15. Isaacs reviewed the job description that was written to comply with Civil Service requirements; it also includes specific requirements unique to the position in the Gallery.

If Proposition K doesn't pass, an exam will be required before hiring. Although the proposition is unopposed, there is a possibility that it may not pass because it is unfamiliar to most voters. Isaacs reported that she has been advised that this Proposition will need a campaign to pass. She will contribute \$100 to printing a flyer and she will contact newspaper editors for endorsements. She is seeking a volunteer to assist her with this.

Isaacs thanked the Board for their involvement and support of the valid argument in favor of Proposition K. Other arguments in favor have been written by the Airport and Arts Commissioners, the Board of Supervisors and the Mayor.

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

Minutes/October 7, 1986

Advisory Board of the Arts Commission Gallery

2.) REPORT FROM THE CURATORIAL COMMITTEE - Healy

Poor attendance at meetings and lack of input by committee members has created some problems with exhibition scheduling. December and January are unscheduled. Healy suggested closing the Gallery in December.

The attendance has been good for the special events taking place in conjunction with Lisa Hein's City State. In addition to the Symposium on Public Art, there have been theatre productions, poetry readings, slide lectures, video screenings and site-specific performances.

Photo Metro contest exhibition will be in the Gallery from November 7 - 28, 1986.

The 1987 exhibition calendar includes Outsider Art, Radical Regionalism (architecture), and ceramic sculpture.

The next Curatorial Committee meeting will be October 21.

3.) OLD BUSINESS

There was no old business.

4.) NEW BUSINESS

The Arts Commission adopted a resolution to use \$2,500 from their Friends of the Arts account to hire temporary part-time help at the Gallery through November, to assist acting director until the time a new director is appointed.

Louise Jordan reported that 25,000 people visited the Gallery last year and suggested that it might be timely to send letters to the Gallery's mailing list soliciting donations before the new year.

The next Board meeting will be November 4 at 6:30 pm.

5.) ADJOURNMENT

Being no further business, the meeting was adjourned at 8:15 pm

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

There will be an Advisory Board meeting on Tuesday, November 4, 1986 at 6:30 pm.

AGENDA

DOCUMENTS DEPT.

NOV 4 1986

SAN FRANCISCO
PUBLIC LIBRARY

- 1.) ROLL CALL/CALL TO ORDER
- 2.) REPORT FROM DAVID HYRY
Public Relations/Development
- 3.) REPORT FROM CHAIR - Dunham
Report on interviewing for Gallery director.
Board development and attrition.
- 4.) REPORT FROM CURATORIAL COMMITTEE - Healy
Exhibition schedule - Chain Reaction #2
Open Studio Show
- 5.) FINANCIAL REPORT - Kolba
CAC Grant
City State Budget report
- 6.) OLD BUSINESS
- 7.) NEW BUSINESS
- 8.) ADJOURNMENT

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5PM Thursday: 11-8PM





SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102

Minutes - 2/3/87

Meeting of the San Francisco Arts Commission Gallery Advisory Board

Present

Martha Campbell
Judith Dunham
Anne Healy
Louise Jordan
Phil Lanhares
Mark McCloud
Rene Yanez

Staff - Anne Meissner
Kathleen Kolba

Absent

Margy Boyd
Jerry Carlin
Dewey Crumpler
Debra Dooley
Helene Fried
Wanda Hansen
David Ireland
Modesto Lanzone
Anne Walker

DOCUMENTS DEPT.

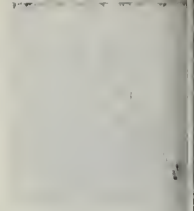
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**SAN FRANCISCO
PUBLIC LIBRARY**

The meeting was called to order by Judith Dunham, President. who began discussion on gallery finances. From work done on the CAC grant yesterday by Kathleen and Anne, it was determined that the Gallery needs to raise \$12,000 to cover expenses for the current fiscal year; \$3,500 of which is the remaining match for the CAC grant of \$6,259.

Various ideas were proposed to raise the funds:

- Louise Jordan has drawn up a list of large businesses which have expressed interest in the arts; e.g., Times Mirror, Chase Manhattan Bank, First Nationwide Bank, Consolidated Freightways.
- Other suggestions included: Radio Shack
Midas Muffler (currently supporting an art show in Central Valley)
Gap/Banana Republic - Does the owner, Don Fisher have a foundation?
Anne Hatch of California Tamarack - who's underwritten CAPP Street.
Levi Strauss
Wattis & Haas Foundations which gave us grants in 1985
- Other notions:
 - Special events being considered by the Friends of the Arts to raise money for the Arts Commission. One idea is to hold a special benefit in conjunction with the opening of a hotel in San Francisco.
 - Speak with Anne Walker about specific individuals or ideas.
 - Fundraise on behalf of the Gallery's 5th Anniversary next year.
 - Request funds from the Public Art Fund, particularly the CAC match.



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- Do shows that appeal to particular donors, e.g., exhibit models and special effects from film and seek support from Lucas Studios. (Star Trek whales are now on exhibit at the Monterey Aquarium). Phil Lenharis cautioned that shows should not be determined by donors.
- Create a donor designation - for example "Corporate 100" each corporation giving a specified amount - and being recognized in promotional materials
Blue Ribbon Club (Chandler Pavilion in Los Angeles)
\$1,000/year for 5 years
100 women gave \$250 each to support the Fresno Museum women's show.
- Appeal to many small businesses rather than the large firms.
- Movie premiere/benefit (\$25/person; \$40/couple). This is a good project as it does not require a lot of work, or rental space. And is affordable by many people.

Anne will check with Claire about the list of funders suggested by Louise Jordan. Judith will research some of the suggestions.

Discussion of curatorial projects followed.

Mark McCloud has selected 4 artists for the Ceramic Sculpture show slated to open in May. He may also include claymation art, but is finding that this could be a show in itself. The 4 artists are Scott Donahue, Arthur Gonzales, Tonay Natsoulas & Lisa Reinertson

"Outsider Art", curated by Don Fonswit, is scheduled for late June. Judith and Anne will both try to call Don for support materials and current status.

Both of these exhibits will be presented to the Visual Arts Committee on February 18th for approval.

Discussion of the previous Visual Arts Committee meeting followed.

The exhibit proposal for Radical Regionalism was presented for approval. There was strong objection from Arts Commissioner Bob LaRocca. He wanted to know why Robert Stern, of New York, a well artcht. should be allowed to exhibit in a municipal gallery devoted to Bay Area emerging artists. Jo Hanson argued for the right of the curator to select the show, and to have good reason for his selection. She also noted that the title of the show "Bay Area Works by 5 Architectural Firms" established the work as being in the Bay Area and of importance to all arcitects from the area.

Phil and Anne Healy argued that our gallery is not only for emerging artists but is a forum for the visual arts. If Bob



Stern is doing something of interest he should be in the show.

There was a time constraint with regard to the approval of the exhibit proposal. To delay approval to get further explanations for the curatorial work would jeopardize announcement/press promotional work.

The Arts Commissioners decided to approve the proposal but stipulated that Robert Stern's exhibit was to receive less prominence and space than any one of the Bay Area architects in the show.

Louise Jordan argued that it might be of benefit to the Bay Area artists to be associated with Bob Stern in the show.

There has been art from outside the Bay Area exhibited at the gallery, e.g., "Controversial Public Art", also, Nancy Rubin from L.A. Anne Healy pointed out that other Arts Commission programs have welcomed outsiders - for example Tony Bennett at the Arts Festival.

Anne and Kathleen met with the show curator, Daniel Gregory subsequent to the Visual Arts meeting. Kathleen reported that he has chosen Bob Stern because he is working on a project for Russian Hill. He wrote a letter to the commissioners explaining his choices.

Daniel has good reason for all he's doing, a good network with writers and media. The show is scheduled in conjunction with a meeting of architectural historians at the Museum of Modern Art. There should be a lot of coverage for the show.

The issues here pointed out once again the necessity for us to get projects approved early on. Anne said she thought we'd have to drum up another show as this one was almost not approved. Seldom do we have concerns from the Visual Arts Commissioners, though there was some for Lisa Hein's piece. Also, the Board is strong, and is available to back up staff.

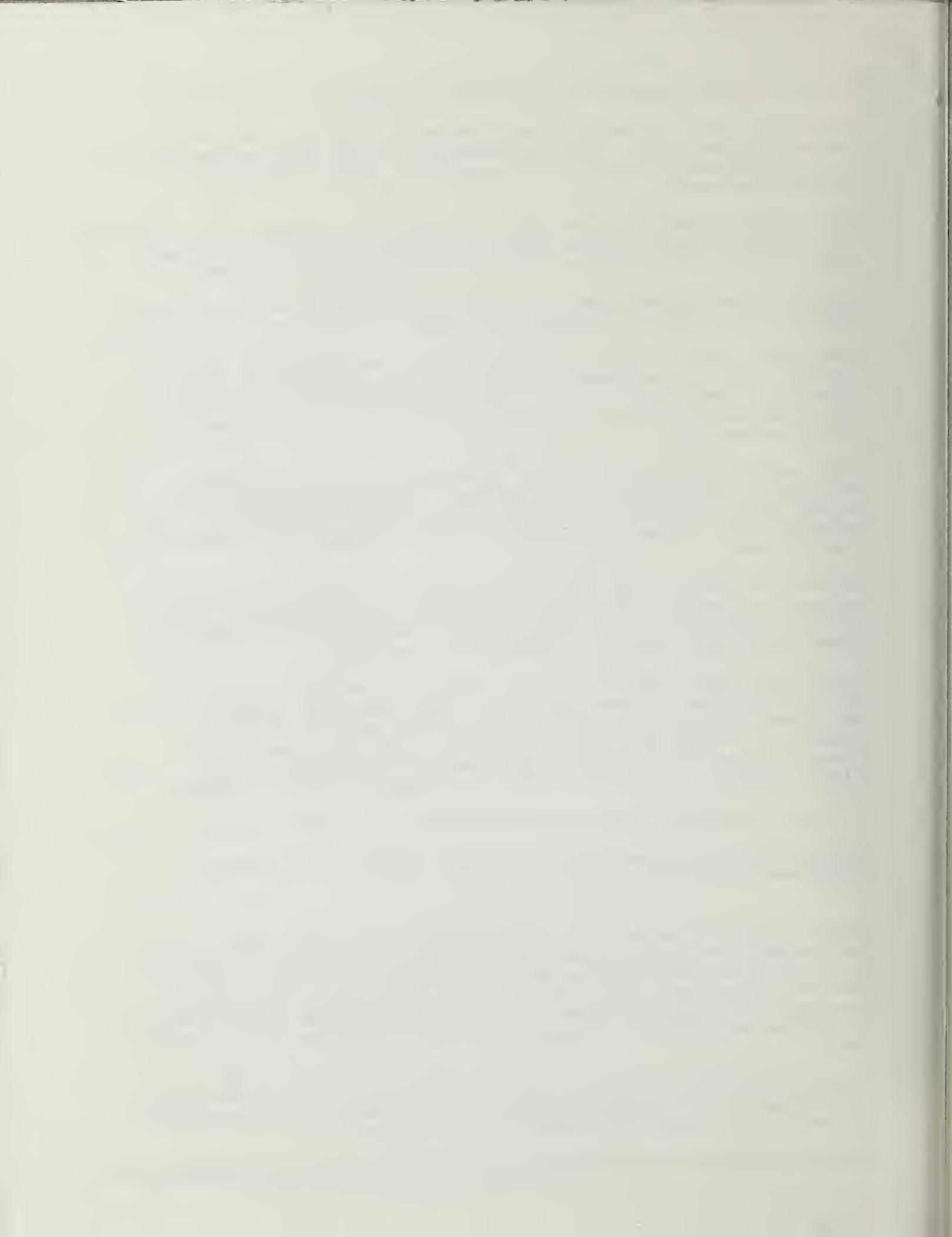
The next curatorial meeting was scheduled for 2/24, 6:00.

Next Visual Arts Committee we'll seek approval for Ceramic Sculpture and Outsider Art.

Louise Jordan reported that the Friends of the Arts, who heretofore have raised money and given it to the Arts Commission to distribute, are considering a different approach. They'd like to do one event per year to raise money for a specific program, for example, State and Local Re-granting, or the Gallery. A program would only get money from the Friends when it is their year.

There was general agreement that the proposed approach should be discouraged. All programs need help each year, or if emergencies arise. They must have access to the Friends.

Final discussion concerned the appointment of the art commissioners.

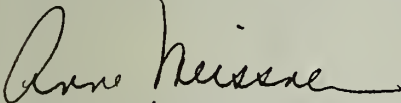


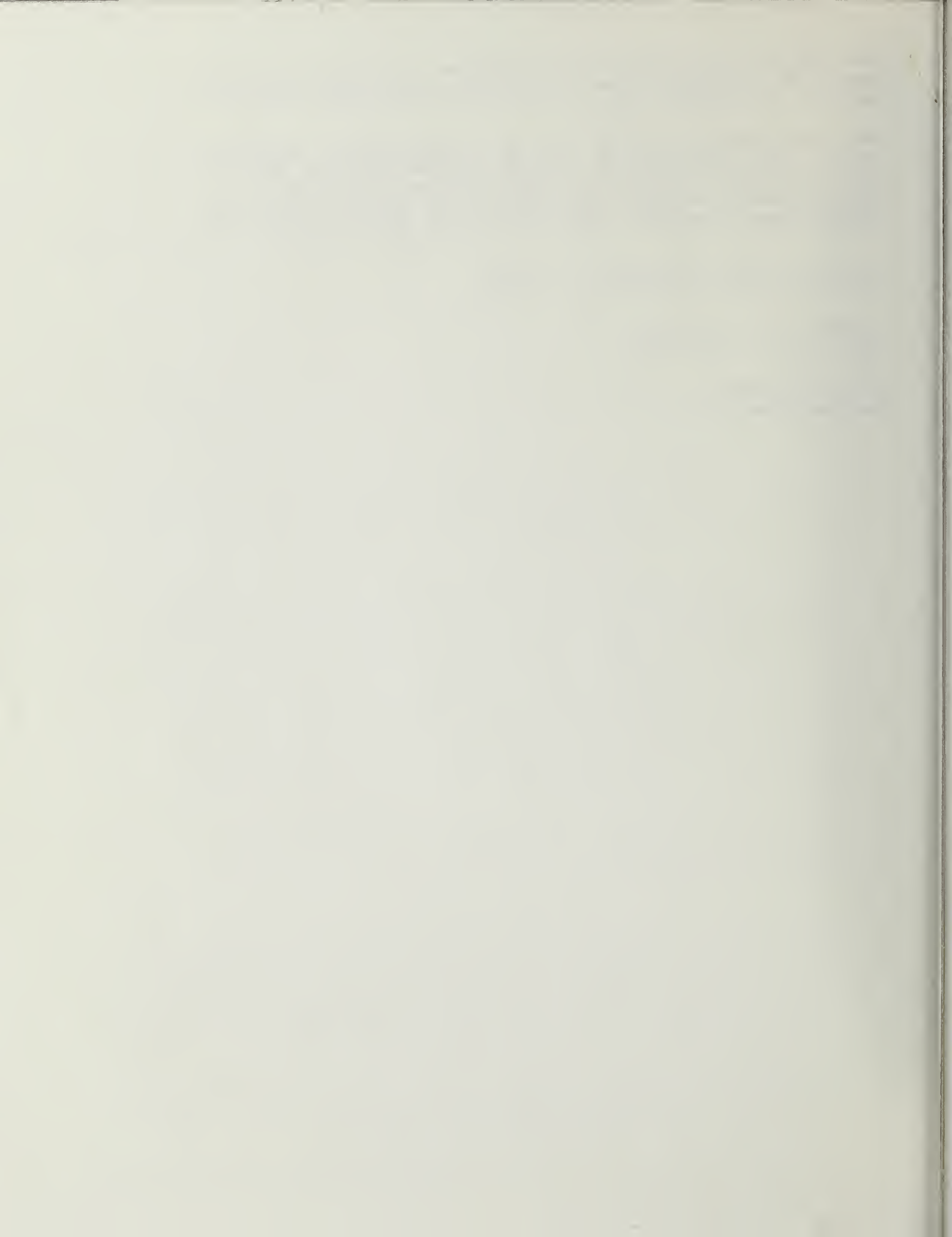
They serve at the pleasure of the Mayor. As Dianne Feinstein cannot be re-elected, the new mayor will have the right to appoint art commissioners.

Rene discussed the position of the art gallery in relation to the arts commissioners. It was pointed out that the City provides the building, funds the staff and gives us basic operating monies. It would be difficult to establish independence from this source of support at this time.

The meeting was adjourned at 7:15pm.

Respectfully submitted,


Anne Meissner



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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

From a meeting of the Advisory Board of the Arts Commission Gallery on Tuesday, May 5, 1987.

1.) ROLL CALL/CALL TO ORDER

The meeting was called to order at 6:00 pm by Chairperson Judith Dunham.

Members Present

Martha Campbell
Judith Dunham
Anne Healy
Louise Jordan

Members Absent

Margy Boyd (on leave)
Jerry Carlin
Dewey Crumpler
Debra Dooley
Helene Fried
Wanda Hansen
David Ireland
Modesto Lanzone
Phil Linhares
Mark McCloud
Anne Walker
Rene Yanez

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MAY 20 1987

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2.) REPORT FROM THE CHAIR - DUNHAM

- Dunham reported that there was no April board meeting; instead the Advisory Board gave a party to welcome Anne and thank Kathleen. Guests included Arts Commissioners, Advisory Board members, Arts Commission staff and gallery staff and volunteers. A good time was had by all.
- In June, Dunham will begin the process of board development. She will be contacting all Board members to discuss the status of the current board. She will form a committee to set guidelines and criteria for participation on the board and review new member recommendations. Anne Healy and Louise Jordan and Marty Campbell expressed interest in being on the committee.
- On April 22 David Hyry met with Judith, Anne and Kathleen to discuss his progress. Two meetings have been set in May to establish direction, objectives from which he will make his final recommendations to the Board and staff on how to proceed with fundraising, programming and audience development. Hyry compiled a media list and overview of entertainment/arts/general publications that he donated for internal use by the Gallery.

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

3.) REMARKS FROM THE DIRECTOR

- Bill Fontana and the Gallery staff continue to meet with City Hall officials to gain approval to install his project in the Rotunda of City Hall. At a meeting on May 5th, Bill demonstrated the quality and volume of the sounds he intends to broadcast in the dome. The next meeting will concern the speakers outside on City Hall and the sounds from the lot on Grove Street.
- On Tuesday May 19th the Non-Profit Gallery Association will meet in the Gallery. Kary Shulman from the Hotel Tax Fund will speak.
- The American Museum Association will hold a reception in the Gallery on June 12, 5-7 pm. In addition to a \$50.00 usage fee, they will let staff and Board attend their workshops. Anne Meissner will send a workshop listing to Board members.
- Anne Meissner will be away for 4 weeks in June and July. (June 13 July 13) She will give a report at the June 2 board meeting on how things stand before she leaves.
- Anne will be meeting with the Julian Theatre and two neighborhood centers to discuss applying to Apple for a computer network system.
- Anne Meissner remarked that she would like to begin photographing the opening receptions.

4.) CURATORIAL COMMITTEE REPORT- HEALY

- The Arts Commission Gallery will be participating in the Non-Profit Gallery Association's "Bay Currents", introductions show. The Gallery will present Elementary, My dear... opening on June 27. The artists who will be invited to exhibit in this show have not been determined yet.
- The Curatorial Committee met on April 28. At the suggestion of Mark McCloud, the committee decided to do a 20th Anniversary of the Summer of Love exhibit of contemporary psychedelic/visionary artists, opening on August 11. McCloud recommended Carlo McCormick, writer for ARTFORUM as a guest curator/consultant. Resources for artists will be Slide Registry and call for entries in ArtWeek. This exhibit will be presented for approval by the Visual Arts Committee of the Arts Commission on May 20. Suggested related events included a Block Party, Be-In, poetry readings, videos and films of time related material. Recommendation was made that the announcement for this exhibit be designed by a different graphic artist.

5.) REPORT FROM THE STAFF - KOLBA

- Kolba's report was to thank the Advisory Board for the party that took place in lieu of the April meeting.

6.) OLD BUSINESS

- Anna Valentina Murch will lecture on her work in the Gallery at 8 pm, Thursday, May 14.

7.) NEW BUSINESS

- Daniel Gregory sent a letter to Claire Isaacs commending the Advisory Board and staff for the "take-a-chance, civic forum philosophy that made a show such as Radical Regionalism possible.
- Louise Jordan suggested that a donor list be posted in the Gallery.
- Anne Meissner reported that she plans to apply to NEA for an Inter-Arts grant.
- Anne Meissner will seek assistance from Helene Fried in fundraising for "Masterworks of American Outsider Art."
- Louise Jordan suggested that the Gallery approach Coca Cola USA and Cadbury-Schweppes for donations.

8.) ADJOURNMENT

- Being no further business, the meeting was adjourned at 7:30 pm.



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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

M I N U T E S

A meeting of the Gallery Advisory Board was held on Tuesday, November 3, 1987, at 6 pm.

Present

Judith Dunham, Chair
David Ireland
Helene Fried
Louise Jordan

Staff - Anne Meissner

Absent

Marty Cambell
Jerry Carlin
Debra Dooley
Judith Dunham
Anne Healy
Mark McCloud
Rene Yanez

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There are 8 vacancies on the Advisory Board, following the recent resignations of:

Margy Boyd
Modesto Lanzone
Phil Linhares
Anne Walker
Wanda Hansen

and previous resignations of: Toby Klayman and Mary Robinson, and an anticipated leave of absence of Dewey Crumpler.

Several people have been invited to join the Board. They are:

Christine Tamblyn, Instructor, San Francisco State;
artist, critic, writer.
David Bedell, San Francisco Museum of Modern Art Rental Gallery
Helaine Fortgang, Executive Director, Jewish Museum
Bonnie Earls-Solari, Director of Art Programs, Bank of America.

Several others were suggested for Board membership:

Suzanne Lacey; Director of Fine Arts Dept., CCAC
Larry Sultan, Photographer, SFAI
Ann Carter, artist
Frank Born, painter
Kathy Brew, formerly with Capp Street; writer,
assistant for Life on the Water.
Bruce Velick, gallery director
Linda Evans, Director, Art Programs
Sarah Lutman, Director, Fleishhacker Foundation

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GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

Don Baker, Eastdill Development, renovated the
Monodnock Building
Maggie Kaplan, Campeau Co. land use attorney,
worked on the 331 Bush Street project.

It was suggested that other candidates be considered, too.
e.g., referrals from Sissy Swig, Wanda Hansen and
Modesto Lanzone; representatives of the Portman Hotel,
Meridian Hotel, Charles Schwab, and Michael Schwager,
who is Exhibition Coordinator of SFMOMA.

It was agreed unanimously that we should interview the
following:

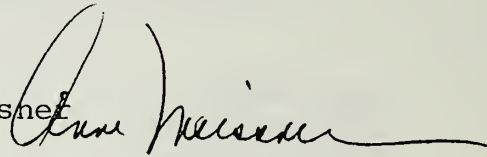
Suzanne Lacey -- Anne Meissner will contact.
Ann Carter -- Judith will contact.
Sarah Lutman -- " " "
Don Baker -- Helene Fried will contact.

New business

The Advisory Board by-laws need to be revised. Discussion
and decisions to be on the agenda for the next meeting.

Meeting adjourned at 7:15 pm.

Minutes submitted by Anne Meissner





SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

M I N U T E S

A meeting of the Arts Commission Advisory Board was held on Monday, February 8, 1988 at 5 PM.

Present

Marty Campbell, Chair
Bonnie Earls-Eolari
Louise Jordan
Helaine Fortgang
Helene Fried
Christine Tamblyn

Staff - Anne Meissner

Absent

David Bedell
Ann Carter
Judith Dunham
Anne Healy
Mark McCloud
Dewey Crumpler
Debra Dooley
David Ireland
Rene Yanez

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APR 18 1988

SAN FRANCISCO
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Marty Campbell reviewed her suggestions for revisions to the Advisory Board by-laws. (see attached). Vote on the revisions was deferred to the next Board meeting so as to allow absent members a chance to review them.

It was suggested that Board Members be called by a volunteer to remind them of meetings.

The Curatorial Committee policy for artist's exhibits in the front windows of the gallery was discussed and approved:

An artist wishing to place works on or in the front windows of the San Francisco Arts Commission Gallery must submit a detailed proposal to the Director of the Gallery and must receive approval for the project two weeks prior to the opening of the exhibition.

Anne Meissner will submit the policy to the Visual Arts Committee for approval by the Arts Commissioners.

Claire Isaacs has written to a number of community people who complained about Marshall Weber's installation in the "Chaine Reaction III" exhibit. Her letters were reviewed. Board members admired her tact in fielding criticisms; they were most appreciative of her support of the exhibit.

The next exhibition is "Beyond the Camera Obscura"; curators are David Bedell and Christine Tamblyn. Artists have requested financial assistance for their projects. Board recommended use of CAC technical assistance funds for the labor to construct installation works; also assistance with materials and shipping. Anne will work on in-kind donations for some of the materials needed.

The current exhibition "USSR-Bay Area Cartoon Exchange" has had substantial media coverage. The Gallery will act in a consulting capacity for the national and Soviet tour. The Smithsonian SITES and the American Federation of Arts have been contacted to see if they're interested in sponsoring the tours.

Adrienne Fuzee was appointed to the Advisory Board.

Meeting adjourned at 6:30pm.

Minutes submitted by Anne Meissner

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, March 14, 1988 at 5 pm.

Present

Ann Carter
Judith Dunham
Bonnie Earls-Solari
Helene Fried
Helaine Fortgang
Adrienne Fuzee
Anne Healy

Staff- Anne Meissner
Kathleen Kolba

Absent

David Bedell
Martha Campbell DOCUMENTS DEPT.
Dewey Crumpler
Debra Dooley
David Ireland
Louise Jordan
Mark McCloud
Christine Tamblyn
Rene Yanez

APR 18 1988

SAN FRANCISCO
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Report from the Chair

Martha Campbell was not present due to illness. The revision of the by-laws of the Advisory Board was postponed until the next meeting.

Director's Report - Meissner

The USSR/BAY AREA Cartoon Exchange exhibit closed on March 12. Attendance at this exhibit was excellent. The show will travel to Seattle from here. A catalog is being published by Ron Turner of Last Gasp Publishing.

The Gallery and the State and Local Partnership have applied to the California Arts Council for a 88/89 grant. The joint application was by the request of the CAC. The Gallery has asked for \$15,000 to provide artist's fees, technical and administrative assistance, curatorial fees, critical writing fees, and installation materials.

At the last Arts Commission meeting, Claire reported that all city departments have been required to cut 20% of their budgets. She outlined several alternatives to accomplish this and recommended to the Commissioners to approve the plan that would cut operating expenses for all programs, eliminate the accounting clerk position and reduce two positions to 1/2 time (one at the Gallery and one in the Neighborhood Arts Program).



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

Page 2

Arts Commission Gallery Advisory Board meeting
Monday, March 14, 1988

The announcement of this plan at the Arts Commission meeting came as a surprise to all Arts Commission staff. Anne met with Dennis Rumsey and Raymond Wong to review balances in this year's budget and to determine if other options to the proposed cut backs could be considered (e.g., fundraising to supplement payroll or closing the Gallery for two months in the summer.) Dennis advised that the cut-backs have been proposed to the Mayor and his budget staff, and that we should wait for the decisions from City Hall.

The Advisory Board suggested a special meeting with Claire and Jackie to discuss the concerns of the Advisory Board regarding the budget cuts on the Gallery. The Advisory Board will meet on Tuesday, March 22 to review the Arts Commission meeting minutes and guidelines for fundraising. This meeting will be prior to the meeting with Claire and Jackie.

The Advisory Board advised that the budget cuts affecting the Gallery be made in a perceptible way; that the public and city administration must see and feel the impact.

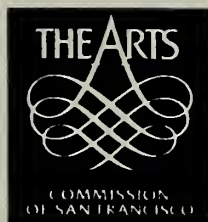
Curatorial Committee Report - Healy

The Curatorial Committee will meet on Tuesday, March 22 at 6 pm.

The meeting was adjourned at 6:35 pm

Minutes submitted by Kathleen Kolba 4/5/88

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JUN 5 1988

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, April 11, 1988 at 5 pm.

Present

Marty Campbell
Ann Carter
Bonnie Earls-Solari
Helene Fried
Anne Healy
Louise Jordan

Anne Meissner
Kathleen Kolba

Absent

David Bedell
Dewey Crumpler
Debra Dooley
Judith Dunham
Adrienne Fuzee
Helaine Fortgang
Mark McCloud
Christine Tamblyn
Rene Yanez
David Ireland

Director's Report - Meissner

Marty Campbell attended the Arts Commission meeting on Monday, April 4 to voice support of Claire and the Arts Commission in regards to the budget cuts on behalf of the Advisory Board of the Gallery.

Claire recommends keeping the Gallery open full scale. In the event that the Gallery's budget is cut 20%, the programming can continue until May, '88 and there'll be time to raise additional money.

Bonnie and Marty offered to help Anne with development and fundraising. Anne's suggestions for fundraising include renting out the Gallery space for private parties and receptions and planning an event in celebration of the Gallery's 5th anniversary.

Motion was made and seconded to change the by-laws of the Advisory Board to read as follows:

Page 2, item 2. Number of members: The Board shall not exceed twenty-nine members and the members may invite one member of the Art Commission who shall be a non-voting member.

Page 4, item 1. Regular meetings: Unless a different date is approved by a majority of the board members at the immediately preceding regular meeting, regular meetings shall be held on the second Monday of each month at 5:00 pm.

Page 5, item 5. (last sentence) The Gallery staff shall act as secretary of all meetings.

Page 7, item 4. Removal and Resignation: Any officer may resign at any time by giving written notice to the Chairperson of the Board.

Motion was made and seconded to leave unchanged the following by-laws:

Page 3, item 5. A member shall be deemed to have resigned if that member misses three consecutive meetings unless the absences have been excused by the Chairperson of the Advisory Board.



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

Page 2

Minutes/S.F. Arts Commission Gallery Advisory Board
April 11, 1988

Page 5 item 7. Report of Proceedings: A report of proceedings of each regular or special meetin of the Advisory Board and the recommendations made therat shall be submitted to the Visual Arts Committee of the Art Commission prior to its next regular meeting.

Page 6,item 2. Qualifications, Election, Term of Office: The officers shall be elected at the first regular meeting of the Advisory Board held after June 1 each year.

Page 8, item V.(1) Gallery Director will file with the City Librarian a copy of the agenda of each meeting of the Advisory Board at least twenty-four hours prior to the meeting.

Curatorial meeting was set for Thursday, April 21 at 6 pm.

Submitted 5/19/88 KK

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, May 9, 1988 at 5 pm.

Present

David Bedell
Martha Campbell
Ann Carter
Bonnie Earls-Solari
Helaine Fortgang
Adrienne Fuzee
Louise Jordan
Mark McCloud

Anne Meissner
Kathleen Kolba

Absent

Dewey Crumpler
Debra Dooley
Judith Dunham
Helene Fried
Anne Healy
David Ireland
Christine Tamblyn
Rene Yanez

Director's Report - Meissner

a. USSR/Bay Area Cartoon Exhibition

1.) National Tour

The exhibition opened in Seattle on May 7. Several prominent humorists including Art Buchwald have been invited to the USSR for the opening of the cartoon exchange there next year.

2.) Ron Turner of Last Gasp Publishing would like to produce a trade paperback cataloging the USSR/Bay Area Cartoon Exchange Exhibition. Victor Moscoso will no longer be working on the project; the bills he incurred are not the responsibility of the Gallery. The Board approved to enter into agreement with Ron Turner on June 1. They recommend that any financial investment be minimal.

b. Special Event-Gallery's 5th Anniversary

At a special committee meeting on May 4, it was suggested that the special event be a Art Treasure Hunt in the neighborhood, in September. A meeting was set for Monday, May 25 to finalize the decision, set a date. Before that meeting Meissner will get approval from the Arts Commission and the city for the Gallery to organize a fundraising event.

c. Use of gallery for special events by community arts-related groups.

Meissner reported that she is checking with the city attorney about the procedure for Gallery usage outside normal Gallery hours. She is also exploring the possibility of listing the Gallery with the Visitors and Convention Bureau.



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

Page 2

Minutes/S.F. Arts Commission Gallery Advisory Board
May 9, 1988

5. Curatorial Committee Report

"ARS - Y - TECH - URA" , exhibiting artists Ruth Boefefijn, Robert Howard, Steve Knauff, Heather McGill and Don Santos will open on May 26 with a reception from 5:30-8:30.

David Meckel, Susan Pontious and Wayne Zebzda met on May 6 to select the semi-finalists in the Exploration City-Site, Phase II project. They will jury the final proposals on May 31. Artists chosen to submit proposals are: Julianne Frizzell, Steve Knauff, Anita Margrill, Steve Wilson and Milton Komisar, John Randolph and Bruce Tomb and Ned Kahn and Lauren Weinger and Joanna Haigood.

There was no old business or new business . The meeting was adjourned at 6:55 pm

Submitted 5/19/88

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

There will be a meeting of the Arts Commission Gallery Advisory Board on

Monday, June 13, 1988 at 6:00pm**.

DOCUMENTS DEPT.

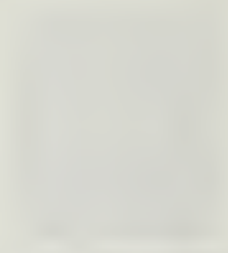
JUN 9 1988

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AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of April 11 & May 9, 1988
3. Report from the Chair - Campbell
4. Director's Report - Meissner
 - a. Budget. update
 - b. Special Event - Gallery's 5th Anniversary
 - c. S.F. Visitors & Convention Bureau. membership costs and benefits
5. Curatorial Committee Report - Healy
6. Old Business
7. New Business
8. Adjourn

** The meeting is one hour later than normal because BACYA (Bay Area Consortium of Visual Arts) will be using the gallery from 3:00 - 5:00 for a meeting of directors of museums and alternative spaces.



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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, June 13, 1988 at 6 pm.

Present

David Bedell
Marty Campbell
Anne Carter
Anne Healy
Louise Jordan

Anne Meissner

Absent

Dewey Crumpler
Judith Dunham
Bonnie Earls-Solari
Adrienne Fuzee
David Ireland
Mark MCCloud
Christine Tamblyn
Rene Yanez

DOCUMENTS DEPT.

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Excused

Debra Dooley
Helaine Fortgang
Helene Fried

Minutes of April 11 & May 9, 1988 approved.

Report from the Chair - Campbell

- 1) Advisory Board By-Laws . Correction.
Section II. Membership, (ii) definition of interested person (p.2) correction is as follows:
"Interested person" means any person who would be compensated by the Arts Commission or the Advisory Board appointment, whether as a full or part-time officer or employee, independent contractor, or otherwise."
- 2) By-Laws as corrected above and amended at Advisory Board meeting of 4/11/88 approved.

Director's Report - Meissner

- 1) Gallery's Fifth Anniversary
Helaine Fortgang, Louise Jordan, Bonnie Earls-Solari, Marty Campbell and Anne Meissner met on May 23, 1988 to discuss plans for a fifth anniversary celebration. An art treasure hunt had been proposed at an earlier meeting to raise funds to cover an anticipated deficit in the gallery's 1988/89 budget. Since that time, the Mayor's office recommended city monies to cover these expenses. It was felt also that Board and staff needed to spend the next year developing an audience for a special event. The treasure hunt was postponed and smaller parties recommended.

- 2) The Gallery is now a member of the San Francisco Visitors & Convention Bureau. Among the major benefits are listings of the gallery and its programs in three nationally distributed SFYCB publications and distribution of gallery announcements at Moscone Center and Hallide Plaza.
- 3) The Gallery is also a member of the American Federation of the Arts. Fine Arts Insurance benefits available through this association are pending approval of the gallery's facilities. The AFA has recommended that the gallery install a fire alarm system directly linked to a fire station. Cost estimate from ADT Security is over \$3,000 installation and over \$1,000 yearly maintenance. Meissner is working to secure postponement of this requirement.
- 4) The Cartoon exhibition opened in Seattle on May 7th. The Gallery awaits an update from the Teleport co-sponsors

Curatorial Committee Report - Healy

- 1) "Alternative Spaces Select" is scheduled for July 21 - Sept. 2, 1988, with a reception on July 21, 5:00 - 7:30 pm.
- 2) Exploration: City Site jurors selected two artists to receive awards to work in the lot adjacent to the gallery. The artists are Anita Margrill and Steve Knauff. Margrill will install "Deconstruction Zone" in June. The installation will remain in place until Oct. 22, 1988. Knauff's "Site Decay.." will be on exhibit November, 1988 through February, 1989. Discussion of phase III of Exploration: City Site followed. A call for entries will be conducted in Fall. Suggestions for jurors were made..
- 3) "New Sound" proposed for gallery indoor space in Sept/Oct..

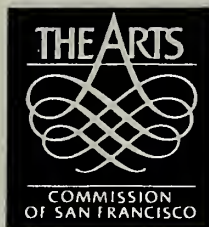
New Business

- 1) Louise Jordan recommended that POPS concert tickets be requested for volunteers, individuals and businesses who've contributed to gallery programs.
- 2) Marty Campbell was appointed as Advisory Board Chair for the fiscal year, i.e., FY 88/89.
- 3) Louise Jordan requested a detailed copy of the gallery's budget.

Old business was covered in reports and discussions.

Meeting adjourned at 7:15 pm.

Minutes submitted 7/7/88 - Anne Meissner



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

There will be a meeting of the Arts Commission Gallery Advisory Board on

Monday, July 11, 1988 at 5:00pm.

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of June 13, 1988
3. Report from the Chair - Campbell
4. Director's Report - Meissner
5. Curatorial Committee Report - Healy
6. Old Business
7. New Business
8. Adjourn

DOCUMENTS DEPT.

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

DOCUMENTS DEPT.

AUG 1 1988

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MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, July 11, 1988 at 5 pm.

Present

Judith Dunham
Helaine Fortgang
Adrienne Fuzee
Anne Healy
Louise Jordan

Anne Meissner

Absent

David Bedell
Ann Carter
Dewey Crumpler
David Ireland
Mark McCloud
Rene Yanez

Excused

Marty Campbell
Bonnie Earls-Solari
Helene Fried
Christine Tamblyn

Meeting called to order at 5:20 Pm, July 11, 1988. Chair Marty Campbell absent (vacation).

Minutes of June 13, 1988 distributed and approved.

Director's Report - Meissner

- 1) Gallery insurance. The Gallery has been approved by the American Federation of the Arts (AFA) for fine arts insurance. For the time being this insurance was not contingent on the gallery having a fire alarm system linked directly to a fire station. The Gallery will be required to install this system in upcoming years.
- 2) Nominating Committee. Meissner recommended that the Advisory Board appoint a nominating committee to review recommendations for Board membership. Helaine Fortgang, Adrienne Fuzee and Judith Dunham will serve on this committee.
- 3) Debra Dooley has resigned from the Advisory Board.
- 4) Terms of Understanding. Meissner recommends that the Advisory Board draws up "Terms of Understanding" for Board membership. It should list the expectations for Board members in terms of commitment, participation, and contributions. Judith Dunham added that the document also should describe the gallery's exhibition history and the Board's role. Judith will work with Anne on a draft form of the document.

5) FY 88/89 budget presented and discussed. Anne has asked the Arts Commission for the CAC match (\$14,334), for assistance with an anticipated \$10,000 deficit, and for an additional fund of \$5,000 for gallery installation materials, tools, office equipment and staff travel.

6) Exhibit. The Gallery has been invited to send an exhibition to Columbia, South America. Kathleen Kolba is interested in curating the show. Funds needed are \$1,500 to participate in the exhibition. Part of this money would cover the air travel cost for one person to hand-carrying the exhibit to Columbia. An additional \$1,500 is needed to support the project. Several suggestions were given for possible donors. Meissner will follow-up.

7) U.S.S.R.-U.S.A. Cartoon Show. Exhibition co-sponsors, the San Francisco/Moscow Teleport, have been asked by Meissner to update the gallery on the progress of the touring exhibit. Meissner wants to work with Eric Swensen who is managing the national tour to assure that the Gallery is acknowledged in all press materials for originating the show.

Curatorial Committee Report - Healy

- 1) An exhibition of "New Sound" is being developed for September. Russ Jennings has been asked to curate the show.
- 2) Suggestions were made for other outside curators. Meissner will follow-up.
- 3) Healy is curating a show on clothes transformations in art for February, 1989.

Old business was covered in reports and discussions. No new business.

Meeting adjourned at 6:20 pm.

Minutes submitted 7/15/88 - Anne Meissner

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

Agenda

**The Arts Commission Gallery Advisory Board will meet on
Friday, September 30, 1988 following a dinner party at 6:30pm at
Marty Campbell's home, 2167 Grove Street, (phone - 221-4189)**

A G E N D A

1. Call to Order/Roll Call
2. Approval of Minutes of July 11, 1988
3. Report from the Chair - Campbell
Review of Board: appointment terms; structure &
responsibilities; nominations of new members.
4. Director's Report - Meissner
5. Curatorial Committee Report - Healy
Exploration: City Site, Phase III
Chain Reaction - Nov. 10, 1988 - Jan. 7, 1989
Rags - January 12 thru February, 1989
Centro Columbo Americano travelling exhibit
6. Old Business
7. New Business - Where Have We Been: Where Are We Going?
8. Adjourn

Chain Reaction IV selections due now.



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

The first part of the paper is devoted to a discussion of the general principles of the theory of the structure of the atom. It is shown that the structure of the atom is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.

In the second part of the paper, the author discusses the question of the structure of the nucleus. It is shown that the structure of the nucleus is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.

The third part of the paper is devoted to a discussion of the question of the structure of the molecule. It is shown that the structure of the molecule is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.

In the fourth part of the paper, the author discusses the question of the structure of the crystal. It is shown that the structure of the crystal is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.

The fifth part of the paper is devoted to a discussion of the question of the structure of the liquid. It is shown that the structure of the liquid is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.

In the sixth part of the paper, the author discusses the question of the structure of the gas. It is shown that the structure of the gas is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.

The seventh part of the paper is devoted to a discussion of the question of the structure of the plasma. It is shown that the structure of the plasma is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

Minutes from a meeting of the Advisory Board of the San Francisco Arts Commission Gallery on Friday, September 30. The meeting was held at the home of Martha Campbell.

1. Call to Order/Roll Call

The meeting was called to order at 7:30 pm by Martha Campbell, Chair.

Members Present

David Bedell
Martha Campbell
Helene Fried
Adrienne Fuzee
Anne Healy
Louise Jordan
Mark McCloud
Christine Tamblyn

Members Not Present

Ann Carter
Judith Dunham
Bonnie Earls-Solari
Helaine Fortgang
David Ireland
Rene Yanez

DOCUMENTS DEPT.

2. Approval of Minutes of July 11, 1988.

Minutes were approved.

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3. Report from the Chair - Campbell

Campbell reported that she and Meissner recently met to discuss the responsibilities and role of the Advisory Board. Meissner would like the defined responsibilities to become a part of the by-laws. Campbell recommended a retreat to clarify the Gallery's mission and to establish four working committees: Curatorial, Nominating, Development/budget/long range planning, and Special Events/projects. Meissner will make arrangements for securing a site and a facilitator for a retreat in November.

Board members who were appointed in 1985 and are eligible for reappointment are Anne Healy, Louise Jordan and Mark McCloud.

4. Director's Report - Meissner

Meissner gave an update on Outside Sound. She reported that the performance by Tom Nunn and Bob B. Hobbs was very well attended. Other performances in conjunction with the exhibition will be by Pamela Z on Oct. 1 and Tim Perkis on Oct. 15 and Bonnie Barnett on Oct. 29. Russ Jennings has been interviewing some of the artists on his program on KPFA.

The Gallery continues to present poetry readings sponsored by the Poetry Center of San Francisco State. Readings are scheduled on September 29, October 27, November 17 and December 1.

The SF Convention and Visitors' Bureau has produced a video tape about the Arts in San Francisco. The Gallery is presented in this tape that will be available for view in hotel rooms.



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

SF Arts Commission Gallery Advisory Board
Minutes of meeting September 30, 1988.

5. Curatorial Committee Report

Deconstruction Zone by Anita Margrill will continue to be on view in the lot until October 22. Steve Knauff will install his work in November and will open on December 3.

Chain Reaction IV will open on November 10, 1988 and close Jan.7, '89

Rags, curated by Anne Healy will open Jan. 12 and run through Feb. Healy suggests approaching Esprit or Levi Strauss for funding for a catalog .

Motion was made and the Board voted to approve the Centro Colombo Americano exhibition. Meissner will present the exhibition to the Arts Commission's Visual Arts Committee at their next meeting.

6./7./8. Old Business/New Business/Adjournment

Old business and new business ~~were~~ covered in discussions of other agenda items. The meeting was adjourned at 9 pm.

submitted by K. Kolba
10/27/88

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

**The Arts Commission Gallery Advisory Board will meet on
Monday, November 14, 1988 at 5:00 PM.**

A G E N D A

1. Call to Order/Roll Call
2. Approval of minutes of Sept. 30, 1988 (enclosed)
3. Report from the Chair - Campbell
4. Director's report - Meissner
Programming and funding.
5. Curatorial Committee report - Healy
 - a. Approval of jurors for "Exploration: City Site, Phase III": Topher Delaney, Lars Lerup, and Valerie Reichert. Stanley Saitowitz will serve as alternate juror.
 - b. Approval of selected artists for "Rags" - Jan. 12 thru Feb., 1989
 - c. Approval of selected artists for "Centro Columbo Americano" travelling exhibit.
6. Old Business
7. New Business - Reappointment of Anne Healey, Louise Jordan and Mark McCloud to the Advisory Board.
8. Adjourn

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Please call the Gallery and let us know whether or not you will be attending this meeting. Thank you.



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES - Advisory Board, 3/13/89

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, March 13, 1989 at 5 pm.

Present

Marti Campbell
Bonnie Earls-Solari
Adrienne Fuzee
Louise Jordan
Rene Yanez

Absent

David Bedell
Judith Dunham
Helaine V. Fortgang
David Ireland
Mark McCloud

DOCUMENTS DEPT.

APR 12 1989

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Staff

Anne Meissner
Kathleen Kolba

Excused

Ann Carter
Helene Fried
Christine Tamblyn

Guest

Claire Isaacs

Meeting called to order at 5:15 PM, March 13, 1989 by Anne Meissner.

Advisory Board by-laws require staff to prepare minutes. Because of limited staff time, minutes for Dec. and Jan. meetings have not been prepared for distribution. Meissner suggested that an Advisory Board member record minutes. Discussion followed. It was decided that staff will continue to prepare minutes; however, they need not be in great detail.

Other Business

- 1) Listing of newly appointed San Francisco Arts Commissioners circulated. Former Advisory Board member Anne Healy has been appointed to the Commission and will serve as chair of the Visual Arts Committee, and member of the Civic Design Committee.
- 2) Ann Carter has asked for a three month leave of absence from the Board for personal reasons.
- 3) Adrienne Fuzee, member of the Advisory Board Nominations Committee, reviewed candidates under consideration for appointment to the Board. Other names were suggested. It is hoped that interviews will be completed in the upcoming weeks and that there will be at least six appointments to replace members whose terms are ending in June. Advisory Board to approve appointments at the April meeting; Arts Commission to approve in May.



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

4) Gallery budget reviewed. City Revolving Fund monies are encumbered for basic operating expenses, e.g., insurance, light, telephone. Exhibits scheduled for the balance of the fiscal year must be paid for from grants, particularly CAC. However, the CAC grant requires matching funds; requests are pending from Security Pacific Bank, Walter & Elise Haas Fund, and George Jewett Foundation. Arts Commission Director Isaacs has advanced the Gallery \$7,500 from her administrative budget pending repayment from these grant requests. Louise Jordan suggested other funding sources. It was agreed to brainstorm new revenues should pending grants prove negative. Meissner reported that the Gallery received cash contributions from Cissie Swig and Jeremy Stone in support of the Centro Colombo American Exhibit, which opened at the Museum of Modern Art in Cartagena, Columbia on February 15th. Other income was received from a private viewing reception for the Junior Statesmen of America on March 4th and commissions on sales from the RAGS show.

5) Exhibition programs discussed. In light of the current cash flow problems, Isaacs and Meissner have agreed to continue indoor programs as scheduled and to postpone City Site installations until funding is assured. Meissner will request an extension from CAC for monies slated for City-Site projects.

6) "Rags" can be considered a success by several measurements: the Gallery's first catalog documented the exhibit; new audiences, particularly students from Fashion Institute and design classes; attendance by College Art Association and Women's Caucus for Art conferees.

7) Rene Yanez discussed "The Funny Show". The opening is March 16th and there will be two special events, a comic performance on April Fool's Day, and video screenings on April 27th.

8) In response to the "Wish List", the Gallery received funds for a microwave oven.

9) Director Isaacs complimented Gallery staff for excellent work and dedication. She cited the number of overtime hours that staff have acquired and agreed that a third staff person is needed. The Gallery schedule, with periodic closures of one to two weeks at a time, will be used in the meantime to reduce accrued compensatory and vacation time.

10) Performing Arts Services will host a private reception at the Gallery on April 10th, 5:30-7:30, in honor of Dorte Madsen, their newly appointed Director of Arts and Tourism, and Lucinda Reinhold, Director of San Francisco Chamber of Commerce Arts and Culture Department. The next meeting of the Advisory Board is postponed until April 17th.

Meeting adjourned at 7:00 pm.

Minutes submitted by Anne Meissner

San Francisco Arts Commission Gallery Calendar 1989 - *update*

APRIL

Monday, Apr. ¹⁷10th: Advisory Board Meeting
Saturday, Apr. 29th: "Funny Show" Exhibit closes.
"City Site" Phase III ~~opens~~ *postponed*.

MAY

Monday, May 8th: Advisory Board Meeting
Wednesday, May 11th: "Torch and Anvil" Opening Reception.
Saturday, May 27th: Holiday, Gallery Closed.

JUNE

Monday, June 12th: Advisory Board Meeting
Tuesday, June 20th-Saturday July 1st, Gallery Closed.

JULY

Saturday, July 8th: "The Torch and Anvil" Exhibit closes.
Monday, July 10th: Advisory Board Meeting
Thursday, July 20th: Exhibition - Opening Reception

AUGUST

Monday, Aug. 14th: Advisory Board Meeting

SEPTEMBER

Friday, Sept. 1st: Exhibit Closes.
Saturday, Sept. 2nd: Holiday, Gallery Closed.
Monday, Sept. 11th: Advisory Board Meeting
Thursday, Sept. 14th: Photo Metro Exhibition - Opening Reception
"City Site" installation Opening Reception

OCTOBER

Saturday, Oct. 7th: Holiday, Gallery Closed.
Monday, Oct. 16th: Advisory Board Meeting
Saturday, Oct. 28th: Exhibition Closes.

NOVEMBER

Thursday, Nov. 9th: "Chain Reaction V" Opening Reception
Saturday, Nov. 11th: Holiday, Gallery Closed.
Monday, Nov. 13th: Advisory Board Meets
Thursday, Nov. 23rd-Saturday, Nov. 25th: Holidays, Gallery Closed.

DECEMBER

Monday, Dec. 11th: Advisory Board Meeting
Tuesday, Dec. 19th-Saturday, Dec 30th: Holidays, Gallery Closed.

THE HISTORY OF THE UNITED STATES OF AMERICA

The history of the United States of America is a story of growth and change. From the first settlers to the present day, the nation has evolved through various stages of development. The early years were marked by exploration and settlement, followed by a period of rapid expansion and industrialization. The American Revolution and the Civil War were pivotal moments in the nation's history, shaping its identity and values. The 20th century brought significant social and political changes, including the rise of the American Dream and the challenges of the Cold War.

The American Revolution was a defining moment in the nation's history. It was a struggle for independence from British rule, fought between 1775 and 1781. The revolution led to the creation of the United States Constitution, which established the framework for the nation's government. The Civil War, fought between 1861 and 1865, was a conflict over the issue of slavery. It resulted in the abolition of slavery and the preservation of the Union. The 20th century saw the United States emerge as a global superpower, with significant influence in international affairs. The American Dream, the idea that anyone can achieve success through hard work and determination, became a central theme in the nation's identity.

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Pending grants

George Jewett Foundation	\$ 4,000.
Walter & Elise Haas Fund	\$ 5,000.
Security Pacific Bank	\$ 15,000.
Bank of America Foundation - tba	
1988/89 CAC Grant	\$ 17,500.

WISH LIST - 1989

Photocopier
Typewriter - IBM Selectric III or Memory Type
Macintosh computer modem
Macintosh modem
Scaffolding
Handcart and miscellaneous ladders & tools
Track lighting canisters
Video equipment
Outdoor lighting for Exploration: City Site
Book shelves
Janitorial services
** - ~~Microwave oven~~
File Cabinet
35 cases white wine
50 cases beer

** Received - anonymous gift



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

~~X~~ ~~X~~
The Arts Commission Gallery Advisory Board will meet on
Monday, April 17, 1989 at 5:00 PM.

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes - 3/13/89
3. Report from the Chair - Campbell
4. Director's report - Meissner
 1. Gallery budget & grant requests - update
5. Curatorial Committee - report
 1. "The Funny Show", progress report
 2. "Torch and Anvil", May 11 - July 8, 1989, curated by Adrienne Fuzee
 3. "Exploration: City Site" - update
6. Old Business
7. New Business
 1. Election of new Advisory Board members.
8. Adjourn

Other Advisory Board Meetings - 1989

Monday, May 8, 1989, 5:00 PM
Monday, June 12, 1989, 5:00 PM
Monday, July 10, 1989, 5:00 PM
Monday, August 14, 1989, 5:00 PM
Monday, September, 1989, 5:00 PM
Monday, October 16, 1989, 5:00 PM
Monday, November 13, 1989, 5:00 PM
Monday, December 11, 1989, 5:00 PM

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APR 18 1989

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~~X~~ ~~X~~ *Postponed from Apr. 10. See minutes.*

Please call and let us know if you will be attending the meeting.
Thank you.



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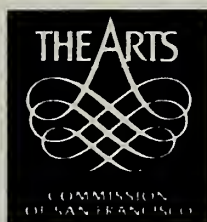
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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES - Advisory Board, 4/17/89

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, April 17, 1989 at 5:15 pm.

Present

Marti Campbell
Judith Dunham
Bonnie Earls-Solari
Helaine V. Fortgang
Adrienne Fuzee
Louise Jordan
Christine Tamblyn
Staff
Anne Meissner
Kathleen Kolba

Absent

David Bedell
Helene Fried
David Ireland
Rene Yanez

Excused

Ann Carter
Mark McCloud

DOCUMENTS DEPT.

MAY 3 1989

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Guest

Teri Tompkins,
SF Chamber of Commerce
Business Volunteers for Arts

Meeting called to order at 5:15 PM, April 17, 1989 by Marti Campbell. Quorum present.

Minutes of March 13, 1989 approved.

Discussion of FY89/90 Budget.

The Arts Commission, at its March 6th meeting, approved a proposed budget which reduces the Gallery funds by one-third for the next fiscal year. That is, City funds for the Gallery will be \$9,000 instead of \$13,700 should the Mayor's budget analyst impose a 5% decrease in funds for the Commission as a whole. Director Isaacs hopes that the budget reduction is a "paper exercise" in the budget process and that reductions will not be required.

Jordan pointed out that the Commission's Finance Committee report states the cuts were decided following "staff recommendations". Meissner said she submitted four recommendations to Director Isaacs in November: 1) Increase the City funds by 20%; 2) re-classify two staff positions at the Gallery; 3) secure a third staff member for 30 hours per week; and, 4) raise matching funds for CAC grant by the beginning of the funding cycle (July 1, 1989).

Ramifications of a reduced budget on Gallery programs were discussed. Meissner reported that according to the Arts Commission's accountant, most of the \$9,000 will be encumbered to cover anticipated Gallery overhead expenses, for example, telephone, security, fine arts insurance, subscriptions, office equipment maintenance, etc. Moreover, the City will allocate only 25% of the budget for the first quarter. A spending plan is then drawn up based on first quarter expenses. In other words, none of the remaining monies will be available to the Gallery "on loan" in support of exhibitions pending grants from outside sources. At this time there are no assured funds in support of exhibitions programs.

The Gallery has applied to CAC for \$17,500 for the next fiscal year and a dollar-for-dollar match is required. Jordan reported that at the Commission meeting, Director Isaacs said grants may not be accepted if matching funds have not been raised. The Gallery has several grants still pending in support of CAC awards for the current year and FY89/90 as well, which are,



- 1) Security Pacific Bank. Request for \$15,000 in support of three Exploration: City Site projects. Grant pending since Oct., 1988. Meissner met last week with Frances Snyder, Vice-President for Public Relations at Security Pacific Bank, who is working directly with Bob Phillip, Executive Vice-President, to make recommendations on grant requests. The bank seeks to become more visible in Northern California as a result of project grants. Meissner offered the following suggestions: 1) the Gallery would provide more visible signage at the site and on the exhibit announcements; 2) a black tie private reception for the bank combined with a POPS concert; 3) quoting Bob Phillip in Gallery news releases. Snyder said they would make a decision in the next ten days.
- 2) Walter and Elise Haas Fund. Request for \$5,000 for a match for the 88/89 CAC grant. Bruce Sievers, Director of the Fund, told Meissner that he would discuss the request again with the Fund's Board, but to not expect a positive reply.
- 3) George Jewett Foundation. Request for \$4,000 for operating funds for the current year. Decision was to be made by March 31st. No reply yet.
- 4) Bank of America Foundation is now able to accept grant proposals. Marti Campbell, Bonnie Earls-Solari and Meissner will follow-up. Request will be for \$7,500 in support of the CAC grant for 89/90.

It was suggested that Advisory Board members each "adopt-a-Commissioner" to discuss the Gallery's history, overall budget needs, and curatorial process, in addition to simply inviting the Commissioners to exhibit openings and special events.

The Advisory Board rejected the suggestion that artists or outside organizations be asked to fund exhibits. It was felt that this would substantially alter the Gallery's purpose and would make the resources available on an ability to pay basis.

Additional funding possibilities were suggested, e.g. US Leasing, Gerald Hines, use of the gallery by businesses and law firms for "private viewings" receptions for their summer interns.

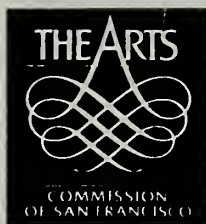
Curatorial Committee report. "The Funny Show", curated by Rene Yanez, has been well received. It was featured on "Evening Magazine" last Friday. Adrienne Fuzee updated the Board on her show "Torch and Anvil". It will open May 11th. On May 10th a number of artists will be working in the outdoor lot to cut and weld the exhibit signage. There will be other lectures in conjunction with the show, in addition to a catalog. Adrienne and Gallery intern Danielle Fox are typesetting and editing the catalog on the Gallery's computer.

Nominations for Advisory Board membership reviewed. Five new members were elected for three year appointments: Glen Helfand, art critic and graphics designer; Katherine Maechting, Attorney with McKutchen, Doyle; Armonda Rascon, artist and Director of Terrain Gallery; Wayne Zebzda, artist; Richard Whitesell, Director of Access and staff member of Ruth Braunstein Gallery. Other nominees will be interviewed before the next meeting of the Advisory Board.

Meeting adjourned at 6:30 pm.
Minutes submitted by Anne Meissner.



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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

DOCUMENTS DEPT.

The Arts Commission Gallery Advisory Board will meet on
Monday, May 8, 1989 at 5:00 PM.

MAY 3 1989

SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes -4/1789
3. Report from the Chair - Campbell
 1. Welcome new members of the Advisory Board
 2. Adopt-a-Commissioner - update
 3. Reception for former and current Advisory Board & Commissioners (planning stage)
4. Director's report - Meissner
 1. Gallery budget & grant requests - update
5. Curatorial Committee - report
 1. "Torch and Anvil", May 11 - July 8, 1989, curated by Adrienne Fuzee
 2. "Exploration: City Site" - schedule
6. Nominations Committee - update
7. Old Business
8. New Business
9. Adjourn

Other Advisory Board Meetings - 1989

Monday, June 12, 1989, 5:00 PM
Monday, July 10, 1989, 5:00 PM
Monday, August 14, 1989, 5:00 PM
Monday, September, 1989, 5:00 PM
Monday, October 16, 1989, 5:00 PM
Monday, November 13, 1989, 5:00 PM
Monday, December 11, 1989, 5:00 PM

Please call and let us know if you will be attending the meeting.

Thank you.

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES - Advisory Board, 5/8/89

A meeting of the Arts Commission Gallery Advisory Board was held on Monday,
May 8, 1989 at 5:15 pm.

Present

Marti Campbell
Ann Carter
Bonnie Earls-Solari
Helaine V. Fortgang
Adrienne Fuzee
Glen Helfand
David Ireland

Louise Jordan
Catherine Maechling
Mark McCloud
Armando Rascon
Christine Tamblyn
Richard Whitesell
Wayne Zebzda

Absent

David Bedell
Judith Dunham
Helaine Fortgang
Helene Fried
Rene Yanez

DOCUMENTS DEPT.

MAY 31 1989

SAN FRANCISCO
PUBLIC LIBRARY

Staff

Anne Meissner
Kathleen Kolba

Meeting called to order at 5:15 PM, May 8, 1989 by Marti Campbell. Quorum present.

Minutes of April 13, 1989 approved with corrections: 1) spelling of Bob Philipp's name, 2) "grants may not be accepted if matching funds have not been raised" changed to "if we do not have matching funds for grants, programs need not accept grants".

Report from Chairman Campbell

Campbell welcomed new members of the Advisory Board: Glen Helfand, Catherine Maechling, Armando Rascon, Richard Whitesell, Wayne Zebzda.

Adopt-a-Commissioner was next order of business. Faced with budget cuts, the Advisory Board decided to inform Arts Commissioners of the Gallery's on-going programs and events. Each Advisory Board member selected an Arts Commissioner to meet with and invite to opening receptions, etc.

June marks the sixth anniversary of the Gallery. David Ireland will host a party at his home on June 13th for former and current Advisory Board members and Arts Commissioners. The Advisory Board meeting of June 12 is cancelled.

Director's Report

Meissner reported on budget and grant requests. Security Pacific Bank has committed to a grant of \$15,000 -- three payments of \$5,000 each -- in support of three "Exploration: City Site" projects in the upcoming year, beginning in May. The bank wants to be associated with Civic Center and Bay Area contemporary arts. The grant is not dependent on approval of specific installations. The bank requests increased signage and acknowledgement at the site and on the exhibit announcements. They will have a private preview reception for bank clients and management at the Gallery on July 19th.

The Gallery has received \$4,000 grant from the Jewett Foundation. The Gallery requested funds in support of the Centro Colombo Americano tour and the "Rags" Catalog. The Jewett Foundation could not make the decision by the deadlines of these projects, and subsequently chose to contribute unrestricted funds to the Gallery.

City budgets have not been announced as yet and still pending is a request for \$5,000 from the Haas Fund. An application to the Bank of America Foundation for \$7,500 has been prepared and will be sent tomorrow.

Campbell, Earls-Solari and Maechling will work with Meissner on funding.

Curatorial Committee Report

Fuzee updated the Board on progress of "Torch and Anvil" which she has curated.

Because funding is available, "Exploration: City Site" projects have been scheduled. Heather McGill's installation will open July 20th and run through October. She plans to place four copper wrapped eucalyptus trees in the lot and to cover the exterior West wall of the Gallery with copper. In December, Brian Rust's "Face/Facade" will open. His work involves a huge megaphone, reflective mirrors and a periscope -- all of which will enable visitors to interact with the City.

"Tableaux Vivants", curated by Christine Tamblyn, will also open July 20th.

Nominations Committee. One candidate declined further consideration, another requests more information.

New Business.

The June meeting is cancelled. The next meeting will be on July 10th, 5:00.

There being no new business, the meeting was adjourned at 7:00pm.

Minutes submitted by Anne Meissner.

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, September 11, 1989 at 5 pm.

Present

Ann Carter
Glen Helfand
Mark McCloud
Catherine Maechling
Armando Rascon
Rene Yanez
Staff present
Anne Meissner
Kathleen Kolba

Absent

David Bedell
Helaine Fortgang
Adrienne Fuzee

Excused

Marti Campbell
Bonnie Earls-Solari
Louise Jordan
Christine Tamblyn
Richard Whitesell
Wayne Zebzda

DOCUMENTS DEPT.

NOV 8 1989

SAN FRANCISCO
PUBLIC LIBRARY

Meeting called to order at 5:15pm, September 11, 1989. Chair Marty Campbell called to be excused as she was delayed on a business trip.

Minutes of August 14, 1989 approved.

Director's Report - Meissner

1) Billie Grace Lynn vs. the Gallery. Lynn exhibited work in the Tableaux Vivants which closed on September 1st. During the last week of the show she notified Meissner that she had legal counsel and was charging the gallery with censorship. On installation of her work, Madonna, Lynn revealed that she had modified it in scale, and materials, and she asked permission to further alter it. In response to the Supreme Court ruling which favored de-legalization of abortion, Lynn wanted to add American flags to her female, pregnant figure. Curator Tamblyn considered the request, but declined. She asked the artist to keep the work's content as proposed and approved two months earlier. Meissner has referred the matter to City Deputy Attorney Kathryn Pennypacker.

2) Break-in at the Gallery, July 1. A suspect is being held at city jail. Kathleen Kolba and Claire Isaacs will be testifying at the hearings. Gallery windows were broken in the burglary, sculptures damaged, and petty cash stolen. The suspect was carrying Gallery petty cash envelopes at the time he was apprehended.

3) Nominations Committee. Three names are being considered for membership.

4) Jennifer Morla, of Jennifer Morla Design has offered to give the gallery a logo, and designs for banners, stationery, and signage. Meissner is seeking funding to support production of signage and stationery (about \$4,000).

5) CAC and matching funds will support a part-time gallery attendant and thus free up staff to conduct arts education outreach.

Curatorial Committee

1) Next meeting will be on Monday, October 2, 1989

Old business was covered in reports and discussions. No new business.

Meeting adjourned at 6:30 pm.

Minutes submitted by Anne Meissner



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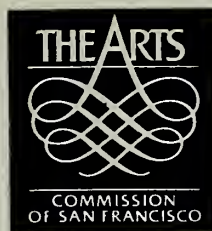
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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, November 13, 1989 at 5 pm.

Present

Ann Carter
Bonnie Earls-Solari
Adrienne Fuzee
Glen Helfand
Louise Jordan
Catherine Maechling
Rene Yanez
Staff present
Anne Meissner
Kathleen Kolba

Absent

Mark McCloud
Wayne Zebzda

Excused

Marti Campbell, Chair
David Bedell
Helaine Fortgang
Armando Rascon
Christine Tamblyn
Richard Whitesell

DOCUMENTS DEPT.

JAN 17 1990

SAN FRANCISCO
PUBLIC LIBRARY

Meeting called to order at 5:15pm, November 14, 1989 by Meissner in the absence of Chair Marti Campbell.

Minutes of October 16, 1989 approved.

Director's Report - Meissner

Earthquake

Discussion of the effects of the earthquake on arts organizations and artists. Several teams of engineers have inspected the Gallery and have found no major structural damages following the earthquake. Minor damages include cracks in windows and brick walls. Power was out for two days - major potential problem was that the alarm system was not activated. However there was no vandalism or loss of art work.

It is a city requirement that city buildings be inspected following an earthquake, before they are re-opened to the public. As it was not possible to secure this inspection before October 21st, the "What's Wrong" symposium was cancelled.

Margie O'Driscoll, recently appointed by Mayor Agnos as Arts Liaison, has been coordinating efforts to identify problems and process claims for compensation with the Federal Emergency Management Agency. She has been successful in establishing artists as businessmen, and therefore entitled to financial assistance.

Gallery Attendant

Applications are being received for a part-time position. Staff will interview candidates and make selection in December.

Nominations Committee

Candidates discussed. Advisory Board scheduled to interview two candidates on November 30th, 5:00-6:00pm.



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

Curatorial Committee

"What's Wrong With This Picture?" catalog and critical essays was published. It will be distributed to NAAO organizations, museum libraries, art schools and to art critics.

Old business

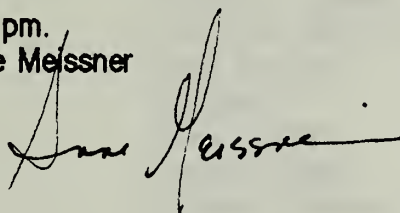
Louise Jordan asked for biographical statements of Advisory Board members. She recommends that this be included in packets given to potential Board candidates.

New business

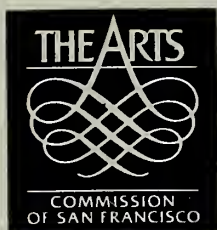
The December Board meeting is cancelled in favor of a holiday party. Former Board members, Arts Commissioners and staff, Gallery volunteers, donors, interns, etc. are to be invited. Party site to be announced.

Meeting adjourned at 6:00 pm.

Minutes submitted by Anne Meissner

A handwritten signature in black ink, appearing to read "Anne Meissner", is written over the typed name. The signature is fluid and cursive, with a long horizontal stroke at the end.

Very respectfully,
Yours truly,
[Signature]



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, January 8, 1990 at 5 pm.

Present

Marti Campbell, Chair
Ann Carter
Bonnie Earls-Solari
Adrienne Fuzee
Rene Yanez
Wayne Zebzda

Staff

Anne Meissner
Kathleen Kolba

Absent

Helaine Fortgang
Catherine Maechling
Mark McCloud

Excused

Glen Helfand
Louise Jordan
Armando Rascon
Christine Tamblyn
Richard Whitesell

DOCUMENTS DEPT.

JAN 17 1990

SAN FRANCISCO
PUBLIC LIBRARY

Meeting called to order at 5:10 PM, January 8, 1990 by Chair Marti Campbell.

Minutes of November 13, 1989 not completed as yet.

Report from the Chair - Campbell

Campbell retires from the Board in February. She will host a dinner at her home for current and former Board members following February's Board meeting.

Office of Board President will be vacant upon Campbell's retirement. Campbell will seek nominations; election to be held in February.

Director's Report - Meissner

1) At a retreat in December, the Arts Commission reviewed the Gallery's budget, particularly a request for increased City support. The Commission recommended that the Gallery generate income from sales of artwork. Discussion followed.

2) Patti Davison has been hired as gallery attendant. She will work up to 15 hours per week.

3) Billie Lynn. There have been no further developments by Lynn against the Gallery.

Curatorial Committee

Committee meets following the Advisory Board meeting. Exhibitions need to be developed for 1990.

Nominations Committee

Susan Werner and Tony Labat were elected to serve on the Advisory Board.

Appointments are for three years, beginning February, 1990.

No old business. No new business.

The next meeting is on Monday, February 12, at 5:15pm.

Meeting adjourned at 6:00 pm.

Minutes submitted by Anne Meissner

A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM





DECLARATION OF INDEPENDENCE

When in the course of the human events, it becomes necessary for one people to dissolve the political bands which have connected them with another, and to assume among the powers of the earth, the separate and equal station to which the laws of Nature and of Nature's God entitle them, a decent respect to the opinions of mankind requires that they should declare the causes which impel them to the separation.

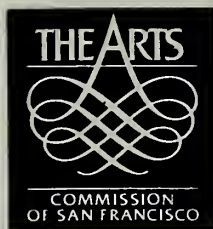
We hold these truths to be self-evident, that all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness. — That to secure these rights, Governments are instituted among Men, deriving their just powers from the consent of the governed, — That whenever any Form of Government becomes destructive of these ends, it is the Right of the People to alter or to abolish it, and to institute new Government, laying its foundation on such principles and organizing its powers in such form, as to them shall seem most likely to effect their Safety and Happiness.

Prudence, indeed, will dictate that Governments long established should not be changed for light and transient causes; and accordingly, we have suffered the longest continuance of a political system, under which the rights of the Colonies have been violated, and the principles of the Constitution have been trampled upon.

But a long train of abuses and usurpations, pursuing invariably the same arbitrary system, has required that we must now be united as Americans, to do it, in order to prevent a more complete and permanent establishment of this tyrannical system, and for the redress of the long train of abuses and usurpations, which have proved fatal to the rights of the Colonies.

And for the support of this Declaration, we the undersigned, do hereby certify that we are the Representatives of the People of the Colonies, and that we are authorized to declare the Colonies free and independent States, and to assume among the powers of the earth, the separate and equal station to which the laws of Nature and of Nature's God entitle them.

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FEB 20 1990

SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Monday, February 12, 1990 at 5:20 pm.

Present

Chair. Marti Campbell
Bonnie Earls-Solari
Adrienne Fuzee
Glen Helfand
Louise Jordan
Tony Labat
Catherine Maechling
Mark McCloud
Susan Werner
Rene Yanez
Wayne Zebzda

Absent

Helaine Fortgang

Excused

Ann Carter
Armando Rascon
Christine Tamblyn

Staff present

Anne Meissner
Kathleen Kolba

Guests Present

Ellen Lafferty,
Apprentice Alliance
Rich Richardson,
Intern
Rugjen Roldan,
Intern
Ann Sinfield,
Gallery Assistant
Per Styregard,
Intern

Meeting called to order at 5:20pm, February 12, 1990 by Chair, Marti Campbell.

Meeting began with an introduction of those present.

Minutes of 1/8/90 corrected. Maechling excused, not absent from meeting. Minutes approved.

Director's Report - Meissner

Grants. Meissner is writing grants applications to CAC for \$18,000, The George Frederick Jewett Foundation for \$7,500, and Bank of America for \$2,500. Board members Campbell and Earls-Solari recommended that the BofA grant should be increased to \$5,000.

Assistant

Patti Davidson has been hired as part-time gallery attendant.

Media Coverage

Gallery has been mentioned in an article about Boys With Arms Akimbo, "The Boys in My Bedroom", **Art in America**, Feb.'90. The censorship controversy (Lynn vs the Gallery) was subject of article by Alex Cockburn in the L.A. Weekly, and In Our Time. Gallery commissioned article "Chains of Silver" by David Levi Strauss was published in Art Issues.

Theft

McCloud inquired about thefts of art objects from the Gallery. Meissner reported that one item was stolen during a Gallery break-in (Jan. '89), two items stolen from "Tableaux Vivants", and three items stolen from "Chain Reaction V". Discussion of insurance and security measures followed. The Gallery insurance policy holds the Gallery responsible for \$250.00 deductible for each claim. Settlement with artists, except one, was for an amount within \$150 over the deductible; i.e., the Gallery did not apply for insurance coverage except in one case. Artist received \$250. from the Gallery and just over \$1,000 from the insurance.



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM

Report from the Chair - Campbell

This February meeting completes Campbell's term as an Advisory Board member. She reminded members of her dinner invitation for February 28th.

Nominations for officers of the Board for the next year:

Adrienne Fuzee, Chairperson

Bonnie Earls-Solari, 1st Vice-Chairperson

Catherine Maechling, 2nd Vice-Chairperson

Motion approved.

Jordan recommended a formal resolution to thank Campbell for her six years on the Board, and her many contributions to the development of the Gallery.

Jordan motioned that there be an Honorary Advisory Board. Motion approved.

Jordan moved that Campbell be on the Honorary Board. Motion approved. Campbell accepted.

Curatorial Committee

Meissner made the report. Thanks to the work of several committee members to solicit artists proposals, the next exhibit has been organized and should prove to be an exceptional show. It is called "Change Through Time" and will include work by the Seyed Alavi, Brain Brothers, Jeffrey Brown, Su-Chen Hung, Wendy Oberlander and Francisco Perez

Old business

Arts Education

Jordan inquired about the status of the Gallery's art education program. Meissner reported that over the past three years, Gallery programming has increased. In addition to exhibitions, the Gallery offers internships and apprenticeships for young people interested in Gallery management. Gallery projects such as graphic design and photographic documentation have been awarded to young professionals. While the Gallery has expended efforts to invite teachers to bring students to the Gallery, a formal program has not been developed. Commissioner Amalia Mesa-Bains offered to consult with the Gallery Board and staff on developing a target project for arts education. In other words, survey possible program offerings, initiate a limited program, evaluate results.

Strategic Planning

Earls-Solari initiated discussion on Gallery retreat for strategic planning. It was decided that the retreat take place, possibly at Fortgang's home, and that the Visual Arts Committee of the Arts Commission be invited to the retreat. Campbell will assist with the selection of a facilitator.

Gallery Donors

Jordan inquired about posted signage acknowledging major donors for the Gallery. Meissner said that all donors were recognized on hand-out brochures, and Gallery invitations. Donors for Exploration City Site are listed on the fence signage. Board recommended that no other signage be posted.

New business - none

Meeting adjourned at 6:15pm.

Minutes submitted by Anne Meissner

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SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 558-4445

**The Arts Commission Gallery Advisory Board will meet on
Monday, March 12, 1990 at 5:15 PM.**

AGENDA - Advisory Board

1. Call to Order/Roll Call
2. Approval of Minutes of 2/12/90
3. Report from the Chair - Fuzee
4. Director's report - Meissner
5. Curatorial Committee - report
6. Nominations Committee - update
7. Old Business
8. New Business
9. Adjourn

DOCUMENTS DEPT.

FEB 20 1990

SAN FRANCISCO
PUBLIC LIBRARY

**The Curatorial Committee meets at 6:00pm following the Advisory
Board meeting.**

AGENDA - Curatorial Committee

1. Approval of minutes of 2/12/90
2. Old Business - "Change Through Time" update
3. New Business
 - a. Exploration City Site - update, summer residencies
 - b. Exhibitions #3, #4 to be developed
 - c. Slide and proposal review
4. Adjourn

Schedule-Advisory Board meets at 5:15pm; Curatorial Committee, 6:00pm

Monday, April 9, 1990

Monday, May 14, 1990

Monday, June 11, 1990

Monday, July 9, 1990

Monday, August 13, 1990

Monday, September 10, 1990

Monday, October 15, 1990 (October 8, holiday)

Monday, November 19, 1990 (November 12, holiday)

Monday, December 11, 1990 - Holiday Party



A project of the S.F. Arts Commission and Friends of the Arts.

GALLERY HOURS: Tuesday through Saturday: 11-5 PM Thursday: 11-8 PM



THE UNIVERSITY OF CHICAGO

THEORY

The first part of the paper discusses the basic concepts of the theory. It begins with a definition of the terms used and then proceeds to a discussion of the various methods used in the study. The author then presents a series of experiments designed to test the theory. The results of these experiments are presented in a series of tables and graphs. The author then discusses the implications of these results for the theory and for the field of study as a whole.

CONCLUSIONS

The results of the experiments support the theory in a number of respects. First, the theory predicts that the rate of change of the variable will be proportional to the square of the variable. This prediction is supported by the data in Table 1. Second, the theory predicts that the rate of change of the variable will be proportional to the inverse of the variable. This prediction is supported by the data in Table 2. Third, the theory predicts that the rate of change of the variable will be proportional to the cube of the variable. This prediction is supported by the data in Table 3. Finally, the theory predicts that the rate of change of the variable will be proportional to the fourth power of the variable. This prediction is supported by the data in Table 4.



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 554-9682

MINUTES

A meeting of the Arts Commission Gallery Advisory Board was held on Tuesday July 16, 1991 at 5:15 pm.

Present

Louise Jordan
Glen Helfand
Tony Labat
Armando Rascon
Wayne Zebzda

Staff:

Anne Meissner
Kathleen Kolba

Intern:

Robin Anderton

Excused

Helaine Fortgang
Catherine Maechling
Bonnie Earls-Solari
Susan Werner

Absent

Mark McCloud

DOCUMENTS DEPT.

SEP 17 1991

SAN FRANCISCO
PUBLIC LIBRARY

Meeting called to order at 5:15pm, July 16, 1991 by Meissner.

Minutes of 6/18/91 approved.

Meeting opened with Jordan reporting that the Arts Policy plan was adopted by the Arts Commission at the July 1, 1991 regular meeting. Implementing actions are to be decided on later. Former Advisory Chair Fuzee recommended that a charter mandated municipal gallery be included in the implementing actions.

Director's Report - Meissner

1. A Chair of the Advisory Board will have to be designated at the next meeting. (Adrienne Fuzee resigned in June to pursue studio art degree.)
2. Meissner distributed the Gallery's budget for FY91, together with options to manage a deficit of \$9,900. The same materials were presented to the Visual Arts Committee of the Arts Commission which recommended that there be one less indoor exhibit in the fiscal year for a savings of \$4,700.00, and that a grant of \$5,000 be secured in support of Exploration: City Site. Other Committee suggestions for revenue: 1) the POPS Concerts Opening Night private reception be held at the Gallery. Monies paid to the Civic Auditorium to rent a room could be paid to the Gallery. 2) Artists' decorated Christmas trees be sold from City Site lot.

Discussion about the budget followed. Meissner asked committee members to seek in-kind contributions for exhibit line items, e.g., printing, materials, graphics. She reminded the Board that the Gallery is available for use (receptions) by organizations whose functions support the Gallery's mission. Meissner will work to book 5 events at the Gallery @ \$300-500 per event. Jordan recommended that the Finance Committee of the Advisory Board be reinstated to work on budget and fundraising activities.

Other Board suggestions:

- 1) the subscription to ARTWEEK (\$500/year) be cancelled. Meissner will see if the subscription could be in the name of the Arts Commission, and not just the Gallery.
- 2) The Gallery's mailing list numbers 4,000 and there was question as to whether or not a charge of \$5.00 could be assessed to be on the list.

3) Door/time based benefits were suggested, i.e., programs such as music, performances, receptions for which admissions were charged could be held at the gallery or in the City Site lot.

4) Special fundraiser of a bar-b-que in the lot was suggested.

5) Seeking foundation support for particular program expenses, e.g., catalogs.

Nominations Committee.

Mark McCloud's and Louise Jordan's Board terms expire in September. Meissner thanked Jordan for her work on the Advisory Board's Finance Committee and her suggestions for a background packet to assist with Board recruitment.

The Board should appoint five members by September. Candidates were suggested for the Nominations Committee.

Curatorial Committee .

Jordan recommended that the Curatorial Committee appoint a Chair.

Old Business - none

New Business - none

Meeting adjourned at 6:15.

Minutes prepared by Meissner.



SAN FRANCISCO ARTS COMMISSION GALLERY

155 Grove Street, San Francisco, California 94102 (415) 554-9682

The Advisory Board of the San Francisco Arts Commission Gallery will meet on Tuesday, September 17, 1991 at 5:15 PM.

AGENDA - Advisory Board

1. Call to Order/Roll Call
2. Approval of Minutes of 8/20/91
3. Director's report - Meissner
4. Exhibitions program
 - a. Frontiers - October 24 - Dec. 6, 1991
Curated by Anne Meissner
 - b. Faster, Faster, Kill! Kill! - update
 - c. Chain Reaction VII
Recommendations for format: guest curators/length of chains
5. Old Business
6. New Business
 - a. The SECA Committee of SFMOMA invites nominations for the semi-annual SECA award.
 - b. Advisory Board -reevaluation of function, procedures, meeting schedule, nominees.
 - c. Holiday party/reception/no-host dinner/?
7. Adjourn

DOCUMENTS DEPT.

SEP 17 1991

SAN FRANCISCO
PUBLIC LIBRARY

The Curatorial Committee meets at 6:00pm after the Advisory Board meeting.

AGENDA - Curatorial Committee

1. Approval of minutes of 8/20/91
2. Old Business
3. New Business
 - a. Real Tears. Glen Helfand. curator
Update
 - b. Exploration: City Site 1992
Recommendations for format and jurors
 - c. Slide and proposal review
4. Adjourn



A project of the S.F. Arts Commission and Friends of the Arts.

Gallery Hours: Tuesday-Friday: 11-5, Thursday 11-8, Saturday 12-5



